

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY ROAD COMMISSION**

October 8, 2024

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Gerald Lucas, at 3:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present: Commissioners Lucas, MacArthur, and Spaulding.  
Absent: None.

Staff present: Ryan Brege, Managing Director; John Bygden, Road Superintendent; and Julia Patterson, Finance Director/Board Secretary.

Others Present: Dan Florip Road Commission Attorney; Rebecca Rivard, County Engineer-Huron Engineering and Surveying; Jesse Osmer, Alpena County Administrator.

**AGENDA**

Moved by Spaulding, seconded by MacArthur, to adopt the agenda as presented. Motion carried unanimously.

**MINUTES**

Moved by MacArthur, seconded by Spaulding, to approve the minutes of the regular meeting of September 3, 2024 and the October 7, 2024, Public Hearing for the Third Street Extension. Motion carried unanimously.

**COMMUNICATIONS**

There were no communications.

**APPEARING BEFORE THE BOARD/PUBLIC COMMENT**

Six Alpena County residents appeared before the Board to express their concerns with the Third Street Extension project. After a brief discussion, Commissioner Spaulding asked those in attendance to bring alternative routes to the next meeting for review by the Road Commission.

**MANAGING DIRECTOR REPORT**

Managing Director Ryan Brege reported the following:

- Long Rapids Road Signing Project is complete. Project came under the bid estimate.
- Long Rapids Road Bridge's survey is complete. Working on the

design.

- Wolf Creek Road Resurfacing project-working on preliminary plans.
- Busy working on the FOIA request from the City of Alpena's Manager.
- Lake Winyah Road-work is taking place on the Charter Township of Alpena portion.
- Should have preliminary plans for the Third Street Extension on Friday. Will review the plans once they are received.

**COUNTY ROAD REPORT**

The Board was presented with an update on the County Roads.

**AUGUST FINANCIAL REPORT**

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended August 31, 2024.

Moved by MacArthur, seconded by Spaulding, that all reports become part of the minutes. Motion carried unanimously.

**RECEIVE CULVERT QUOTES**

The following three quotes were received Tuesday, October 8, 2024, for various culverts for inventory:

Cadillac Culvert. . . . . \$ 7,439.40  
St. Regis Culvert . . . . . \$ 7,756.50  
Jensen Bridge & Supply. . . . . \$ 8,966.16

Moved by Spaulding, seconded by MacArthur, to award the quote for culverts to Cadillac Culvert of Cadillac, Michigan with a quote of \$7,439.40. Motion carried unanimously.

**SEPTEMBER BILLS**

Moved by MacArthur, seconded by Spaulding, to approve the September 2024 bills in the amount of \$ 928,204.67. Motion carried unanimously.

**PURCHASES**

Moved by Spaulding, seconded by MacArthur, to approve the following purchases in the amount of \$327,869.66:

| Item | PO/Inv.  | Date      | Description  | Amount      |
|------|----------|-----------|--|-------------|
| 1    | 125615   | 9/17/24   | Action Traffic Maintenance Inc., miscellaneous guardrail for replacement after accident on Long Rapids Road. | \$4,900.00  |
| 2    | 90029    | 9/30/24   | Alpena News, publishing of public hearing for Two (2) separate times for 3 days each.                        | \$3,195.36  |
| 3    | 24250004 | 10/1/24   | County Road Association of Michigan, Road Agency Service charges.  | \$12,024.07 |
| 4    | P.O. 132 | 9/17/24   | Crystal Flash, 2,700 gallons nolead gasoline at \$ 2.329 per gallon.   | \$6,288.30  |
| 5    | 36323    | 9/30/2024 | Everett Goodrich Trucking, Inc., 25.88 ton of 13A asphalt for driveway approaches on M-32 for MDOT.          | \$4,529.00  |

|                        |            |         |  |                     |
|------------------------|------------|---------|--|---------------------|
| 6                      | 606        | 10/2/24 | Hunt Bros. Concrete Contractors, Inc., asphalt repair and joints resealing for MDOT TWA Project.   | \$100,000.00        |
| 7                      | 93024      | 9/30/24 | J & S Equipment LLC, used 2010 Kenworth Truck for distributor tank.  | \$40,600.00         |
| 8                      | 179837     | 9/4/24  | Michigan Paving & Materials Co., 1,997.67 gallons of AE-90 at \$2.48 per gallon.   | \$4,954.22          |
| 9                      | 1500023265 | 9/18/24 | Pomp's Tire Service, Inc., Eight (8) 12R22. 5/16 tires at \$479.59 per tire for Truck #060 and Three (3) 12R22.5B799 tires at \$344.33 per tire for stock. | \$4,869.71          |
| 10                     | P.O. 133   | 9/23/24 | Scotland Oil Co., 12,001 gallons diesel fuel at \$2.4310 per gallon.   | \$29,174.43         |
| 11                     | X316014326 | 9/23/24 | Stoops, exhaust filter for Truck #098.   | \$5,045.34          |
| 12                     | 734467     | 9/24/24 | Team Elmer's, 362.02 tons of 23A Road Gravel at 7.80 per ton for County Road Projects.   | \$2,823.75          |
| 13                     | 872641     | 9/13/24 | Team Elmer's, 2,068.10 tons of 23A Road Gravel at \$12.59 per ton for tailgate spread on County Roads.   | \$26,037.38         |
| 14                     | 872771     | 9/24/24 | Team Elmer's, 1,048.38 tons of 23A Road Gravel at \$12.59 per ton for tailgate spread on County Roads.   | \$13,199.10         |
| 15                     | 2100       | 8/24/24 | Thunder Bay Tree Services, herbicide for primary roads.  | \$30,238.00         |
| 16                     | 2101       | 9/6/24  | Thunder Bay Tree Services, herbicide for local roads.  | \$39,991.00         |
| <b>TOTAL PURCHASES</b> |            |         |  | <b>\$327,869.66</b> |

Motion carried unanimously.

**CONTRACT PAYMENTS**

Moved by MacArthur, seconded by Spaulding, to approve the following contract payments in the amount of \$33,252.54:

**11C. CONTRACT PAYMENTS**

| Item                           | PO/Inv | Date    | Description  | Amount             |
|--------------------------------|--------|---------|--|--------------------|
| 1                              | 91124  | 9/11/24 | Bolen Asphalt Paving, Inc., Wedge and Overlay on Herron Road                             | \$19,882.79        |
| 2                              | 6576   | 9/6/24  | Huron Engineering and Surveying, Inc., Design engineering services for Third & Tamarack. | \$5,819.75         |
| 3                              | 54952  | 9/30/24 | R.S. Scott Associates, Inc., For biennial routine Bridge Inspections for County bridges. | \$7,550.00         |
| <b>TOTAL CONTRACT PAYMENTS</b> |        |         |  | <b>\$33,252.54</b> |

Motion carried unanimously.

**COMMISSIONERS COMMENTS**

Commissioner Spaulding thanked Road Superintendent John Bygden and his crew for the quick response to the accident on M-65.

**THIRD STREET EXTENSION**

Moved by MacArthur, seconded by Spaulding, to table the Third Street Extension to a future meeting. Motion carried unanimously.

**UNDERWATER BRIDGE INSPECTION-BAGLEY STREET BRIDGE**

Moved by MacArthur, seconded by Spaulding, to accept the proposal from Great Lakes Engineering Group, LLC of Lansing, Michigan for an underwater bridge inspection for the Bagley Street Bridge at a total fixed-price amount of \$7,400.00. Motion carried unanimously.

**LAKE WINYAH ROAD AGREEMENT-CHARTER TOWNSHIP OF ALPENA**

Moved by Spaulding, seconded by MacArthur, to approve the Charter Township of Alpena's Lake Winyah Road Agreement. Motion carried unanimously.

**LAKE WINYAH ROAD-MAPLE RIDGE TOWNSHIP**

When the Lake Winyah Road project was advertised for bid, it included language in the event that the 0.64 mile in Maple Ridge Township was to be paved at a later time in 2024, the contractor who was awarded the contract would base the cost on unit prices from the 0.48 mile in Charter Township of Alpena. The language did not specify the two lump sum pay items, mobilization and traffic devices. Moved by Spaulding, seconded by MacArthur, to increase the traffic device pay item from \$55,500 to \$73,815 in the Maple Ridge Township. Motion carried unanimously.

**CRASIF GOOSE EGG AWARD**

At the September 24, 2024, CRASIF Annual Meeting, the Alpena County Road Commission was awarded the Goose Egg Award for achieving "0" workers' compensation losses during the 2023-2024 coverage year.

**STAFF WAGES**

Moved by MacArthur, seconded by Spaulding, to adopt the staff wage adjustments proposed by the Managing Director effective November 1, 2024. Motion carried unanimously.

**NEXT MEETING DATE**

The next regular meeting of the Alpena County Road Commissioners will be held on Tuesday, November 5, 2024, at 3:00 p.m. in the lower level of the Alpena County Road Commission.

**CLOSED SESSION**

Moved by Spaulding, seconded by MacArthur, to go into closed session at the request of Managing Director Ryan Brege, for the commissioners to conduct his periodic personnel evaluation (MCL 15.268(1)(a)).

Motion carried unanimously at 4:09 p.m.

The room was cleared, and the closed session began at 4:12 p.m.

Present for closed session: Commissioners Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present for closed session: Ryan Brege, Managing Director.

Others present for closed session: Dan Florip, Road Commission Attorney.

The Commissioners evaluated Ryan Brege's job performance as Managing Director during the time period commencing November 7, 2023, and ending October 8, 2024.

**OPEN SESSION**

Moved by Spaulding, seconded by MacArthur, to return to open session. Motion carried unanimously at 5:15 p.m.

Open session resumed at 5:15 p.m.

Present for resumption of open session: Commissioners Lucas, MacArthur, and Spaulding.  
Absent: None.

Staff present for resumption of open session: Ryan Brege, Managing Director.

Others present for resumption of open session: Dan Florip, Road Commission Attorney.

Moved by Spaulding, seconded by MacArthur, to increase Ryan Brege's salary as Managing Director as discussed, effective November 1, 2024. Motion carried unanimously.

There being no further business to come before the Commissioners, the Chairman declared the meeting adjourned at 5:21 p.m.

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Gerald Lucas, Chairman

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Julia G. Patterson,  
Board Secretary