

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY ROAD COMMISSION**

December 3, 2024

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Gerald Lucas, at 3:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present: Commissioners Lucas, MacArthur, and Spaulding.
Absent: None.

Staff present: Ryan Brege, Managing Director; John Bygden, Road Superintendent; and Julia Patterson, Finance Director/Board Secretary.

Others Present: Dan Florip Road Commission Attorney; Rebecca Rivard, County Engineer-Huron Engineering and Surveying; and Bill LaHaie, Alpena County Commissioner.

AGENDA

Moved by Spaulding, seconded by MacArthur, to adopt the agenda as presented. Motion carried unanimously.

MINUTES

Moved by MacArthur, seconded by Spaulding, to approve the minutes of the regular meeting of November 5, 2024, and the 2025 Budget Workshop of November 26, 2024. Motion carried unanimously.

COMMUNICATIONS

There were no communications.

APPEARING BEFORE THE BOARD/PUBLIC COMMENT

Virginia Tadajewski, 902 Cowper Street, appeared before the Board to express her concern with a dumpster in the right-of-way on Lowell, snowplow drivers putting snow in her driveway, and her neighbor filling the ditch with dirt and grass.

MANAGING DIRECTOR REPORT

Managing Director Ryan Brege reported the following:

- Long Rapids Road Bridge working on final plans.
- Lake Winyah Road project is complete except slope restoration.
- Third Street/Tamarack plans reviewed and update in progress.
- Wolf Creek Road resurfacing final plans complete.
- Working on the 2025 budget.
- In the process of hiring two truck drivers.

COUNTY ROAD REPORT

The Board was presented with an update on the County Roads.

OCTOBER FINANCIAL REPORT

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended October 31, 2024.

Moved by Spaulding, seconded by MacArthur, that all reports become part of the minutes. Motion carried unanimously.

NOVEMBER BILLS

Moved by MacArthur, seconded by Spaulding, to approve the November 2024 bills in the amount of \$ 1,158,642.71. Motion carried unanimously.

PURCHASES

Moved by Spaulding, seconded by MacArthur, to approve the following purchases in the amount of \$324,618.96:

9B. PURCHASES

Item	PO/Inv.	Date	Description	Amount
1	397640	11/18/24	Alpena Glass Company, new clear insulated glass windows for Foremen's office.	\$2,514.00
2	CRA0009101	11/10/24	County Road Association Self-Insurance Fund (CRASIF) Third Quarter Workers Comp Premium	\$12,328.00
3	PO 136	11/12/24	Crystal Flash, 12,000 gallons winter blend diesel fuel at \$2.3627 per gallon.	\$28,352.40
4	PO 135	11/11/24	Forward Distributing, 2,600 gallons of nolead gas at \$2.0935 per gallon.	\$5,443.10
5	ES16776247	11/26/24	Michigan Cat, new motor grader = \$393,691.00 less buyback of #115 = \$130,000.00	\$263,691.00
5	BS0025255	11/21/24	Truck & Trailer Specialties, 42 Carbide Grader Blades at \$292.63 per blade for six tandem trucks.	\$12,290.46
TOTAL PURCHASES				\$324,618.96

Motion carried unanimously.

CONTRACT PAYMENTS

Moved by MacArthur, seconded by Spaulding, to approve the following contract payments in the amount of \$267,014.26:

9C. CONTRACT PAYMENTS

PO/Inv	Date	Description	Amount
6742	11/8/24	Huron Engineering and Surveying, Inc., Design engineering services for Third & Tamarack.	\$19,982.00
6716	11/7/24	Huron Engineering and Surveying, Inc., Construction density testing for Lake Winyah Road.	\$2,697.50
111324	11/13/24	MacArthur Construction, Inc., Pay estimate #2 for Lake Winyah Road in Maple Ridge Township.	\$127,150.87

112224	11/22/24	MacArthur Construction, Inc., Pay estimate #2 for Lake Winyah Road in Charter Township of Alpena.	\$106,352.99
110524	11/5/24	Michigan Department of Transportation, billing #1 for the Long Rapids Rd Curve Signing Safety project.	\$7,870.90
7704	11/26/24	Scott Civil Engineering Co., design engineering services for Long Rapids Road Bridge.	\$2,960.00
TOTAL CONTRACT PAYMENTS			\$267,014.26

Motion carried unanimously.

COMMISSIONERS COMMENTS

Commissioner Spaulding questioned Road Superintendent John Bygden if the rock wall was removed on Samp Road in the ditching project. Commissioner MacArthur inquired if the crew is hauling sand for the winter fill project.

THIRD STREET EXTENSION

Managing Director Ryan Brege informed the Board that there have not been any updates. Mr. Brege met with the new incoming Charter Township Supervisor Abby Kaszubowski, to give her the project documents for her to review. He will ask the Township for a decision before the Road Commission Budget hearing at the end of December.

SECOND STREET-OSSINEKE TOWNSHIP

Managing Director Ryan Brege informed the Board that Second Street in Ossineke Township is in poor condition and is not certified by the Alpena County Road Commission. Ossineke Township Supervisor Ken Lobert appeared before the Board at a meeting earlier this year asking if the Road Commission would share one-third of the cost, with the Ossineke Township paying one-third, and the residents paying the remainder one-third of the estimated cost from Road Superintendent John Bygden of \$27,000. Residents may petition for abandonment of Second Street and gravel it themselves with a private contractor. Moved by Spaulding, seconded by MacArthur, to not enter into a cost share agreement with Ossineke Township. Motion carried unanimously.

DTE EASEMENT

DTE Energy is relocating some of their gas lines on Hobbs Drive at Werth Road. Moved by MacArthur, seconded by Spaulding, to allow DTE to place their gas lines in the easement shown on Exhibit A for Hobbs Drive at Werth Road. Motion carried unanimously.

FREEDOM OF INFORMATION ACT APPEAL AND REQUEST

Moved by Spaulding, seconded by MacArthur, to deny the Freedom of Information Act Appeal and Request submitted by the City of Alpena to refund the fees that were paid by the City. Motion carried unanimously.

SET PUBLIC HEARING DATE

Moved by Spaulding, seconded by MacArthur, to set the Public Hearing for the 2025 Budget for Monday, December 30th at 1:00 p.m. Motion carried unanimously.

**DESIGNATION OF CHIEF
ADMINISTRATIVE OFFICER AND FISCAL OFFICER**

Moved by MacArthur, seconded by Spaulding, to designate Ryan Brege, Managing Director, as Chief Administrative Officer and Julia Patterson, Finance Director, as Fiscal Officer for 2025. Motion carried unanimously.

DISTRIBUTIVE ITEM BUDGET ALLOWANCE TRANSFER

Moved by Spaulding, seconded by MacArthur, that authorization be approved for the expenditure amounts in the General Appropriations Act for Distributive Expense to be allocated to the various other expenditure line items in the same proportion as the allocation of actual Distributive Expense at year end. Motion carried unanimously.

AUTHORIZATION FOR BUDGET LINE-ITEM TRANSFER

Moved by MacArthur, seconded by Spaulding, that the Chief Administrative Officer be authorized to transfer up to 25% of a Budget line-item amount approved in the General Appropriations Act to another line item without prior approval, but subject to approval of the Board of County Road Commissioners after the transfer. Motion carried unanimously.

ORGANIZATIONAL MEETING

Moved by Spaulding, seconded by MacArthur, to set the organizational meeting of the Board of County Road Commissioners for Alpena County for 3:00 p.m., Tuesday, January 7, 2024, at the offices of the Alpena County Road Commission. Motion carried unanimously.

PUBLIC COMMENT

Virginia Tadajewski, 902 Cowper Street, inquired if she will get answers to her complaints that she stated at the beginning of the meeting. Managing Director Ryan Brege responded to her questions and concerns.

NEXT MEETING DATE

The Alpena County Road Commissioners will hold a Public Hearing for the 2025 Budget on Tuesday, Monday, December 30, 2024, at 1:00 p.m. in the lower level of the Alpena County Road Commission.

CLOSED SESSION

Moved by Spaulding, seconded by MacArthur, to go into closed session to discuss ongoing litigation.

Motion carried unanimously at 3:54 p.m.

The room was cleared, and the closed session began at 3:55 p.m.

Present for closed session: Commissioners Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present for closed session: Ryan Brege, Managing Director; John Bygden, Road Superintendent; and Julia Patterson, Finance Director/Board Secretary.

Others present for closed session: Dan Florip, Road Commission Attorney.

OPEN SESSION

Moved by Spaulding, seconded by MacArthur, to return to open session. Motion carried unanimously at 4:09 p.m.

Open session resumed at 4:10 p.m.

Present for resumption of open session: Commissioners Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present for resumption of open session: Ryan Brege, Managing Director; John Bygden, Road Superintendent; and Julia Patterson, Finance Director/Board Secretary.

Others present for resumption of open session: Dan Florip, Road Commission Attorney.

Moved by Spaulding, seconded by MacArthur, to adopt the plan of action that was discussed in closed session. Motion carried unanimously.

There being no further business to come before the Commissioners, the Chairman declared the meeting adjourned at 4:11 p.m.

Gerald Lucas, Chairman

Julia G. Patterson,
Board Secretary