

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY ROAD COMMISSION**

July 5, 2017

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Fred Sterns, at 3:00 p.m.

ROLL CALL

Present: Commissioners Fred Sterns, Tom Heise and Tom Spaulding.
Absent: None.

Staff present: Larry Orcutt, Managing Director; Julia Patterson, Finance Director/Board Secretary; Curt Gonyea, Superintendent; and James Mazrum, Road Commission Attorney.

Others Present: Ron McDonald, County Commissioner; Ken Lobert, Ossineke Township Supervisor

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

Moved by Spaulding, seconded by Heise, to adopt the agenda as presented. Motion carried unanimously.

MINUTES

Moved by Spaulding, seconded by Heise, to approve the minutes of the regular meeting of June 20, 2017. Motion carried unanimously.

COMMUNICATIONS

- A. An email dated June 28, 2017 from Tammy Sumerix-Bates, Executive Manager, Alpena County Board of Commissioners, regarding the Road Commission Board Per Diem Policy.

CITIZENS APPEARING BEFORE THE BOARD

There were no citizens appearing before the Board.

MANAGING DIRECTOR REPORT

Managing Director Larry Orcutt presented a brief update on the following:

- Carr/Posen Road on schedule for August starting date.
- Hubbard Lake Road shoulders, Lacombe Road overlay, and Beaver Lake Park Road overlay and wedging are scheduled to be completed this month.
- Expecting to receive new grader in the middle of July while trading in an old one.

COUNTY ROAD REPORT

The Superintendent presented the County Road Report for the period June 12, 2017 through June 25, 2017.

Moved by Spaulding, seconded by Heise, that all reports become a part of the minutes. Motion carried unanimously.

COMMISSIONERS' COMMENTS

Commissioner Spaulding questioned the clear vision of intersections, and Commissioner Heise inquired about the paving of Maple Grove Road with a Special Assessment program. Managing Director Larry Orcutt responded to both inquiries.

PURCHASES

Moved by Spaulding, seconded by Heise, to approve the following purchases:

Item	PO/Inv	Date	Description	Amount
1	315108	6/30/17	ALS Construction Equipment, 120 grader bits @ \$5.90/bit for scarfier blade attachments #111, #117A, #119, #120.	\$708.00
2	27017	6/27/17	Hansen Sales & Service, new muffler & clamps for Truck #063 for \$327.45 and one (1) set of shocks for Truck #092 for \$275.28	\$602.73
3	8701	6/20/17	McVeigh's Truck springs Inc., complete front springs for Truck # 092.	\$1,031.50
4	17-Jun	6/30/17	Michigan Employees' Retirement System (MERS) employer voluntary contribution.	\$100,000.00
5	148764	6/27/17	Michigan Paving & Materials Co., 3,177.28 gallons AE-90 @ \$2.04 per gallon.	\$6,481.65
6	590659	6/27/17	Oscar W. Larson Co., rewire fuel pumps and junction box, replaced power supply on fuel pump #9/10 .	\$3,106.52
7	21832	6/28/17	Scotland Oil, 8,000 gallons diesel fuel @ \$1.624/gallon.	\$12,992.00
8	21833	6/2/17	Scotland Oil, 2,602 gallons nolead gas @ \$1.54/gallon.	\$4,017.49
9	475398	6/20/17	Team Elmer's, 164.19 tons of 23A gravel at \$4.60/ton for gravel for county roads.	\$755.26
10	476108	6/26/17	Team Elmer's, 207.04 tons of 23A gravel at \$4.60/ton for gravel for county roads.	\$952.37
11	476456	6/28/17	Team Elmer's, 126.00 tons of 23A gravel at \$4.60/ton for gravel for county roads.	\$579.60
12	476630	6/29/17	Team Elmer's, 345.98 tons of 23A gravel at \$4.60/ton for gravel for county roads.	\$1,591.53
TOTAL PURCHASES				\$132,818.65

Motion carried unanimously.

Moved by Spaulding, seconded by Heise, to approve the following contract payments:

CONTRACT PAYMENTS

PO/Inv	Date	Description	Amount
51994	6/24/17	R.S. Scott Associates, Inc., Survey and design of LBP bridge replacement for Werth Road over Mud Creek Bridge.	\$2,326.00
TOTAL CONTRACT PAYMENTS			\$2,326.00

Motion carried unanimously.

APPROVE JUNE BILLS

Moved by Spaulding, seconded by Heise, to approve June 2017 bills in the amount of \$571,664.84. Motion carried unanimously.

ACT 51 REPORT REVIEW

The Annual Act 51 Financial Report for the year ended December 31, 2016, approved April 4, 2017, was reviewed by the Finance Director noting changes from the previous year's report.

HAZARD COMMUNICATION AND SAFETY PROGRAM POLICIES

Moved by Spaulding, seconded by Heise, to adopt the Hazard Communication Program OSHA Standard 26CFR 1910.1200 (Hazcom 2012 / GHS) Policy and the Safety Program Policy dated July 5, 2017. Motion carried unanimously. See Policies Attached.

NEXT MEETING DATE

The next regular meeting of the County of Alpena Road Commissioners will be held on Tuesday, July 18, 2017 at 3:00 p.m.

ADJOURNMENT

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 3:30 p.m.

Frederick Sterns
Chairman

Julia G. Patterson,
Secretary