

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY ROAD COMMISSION**

October 19, 2016

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Darrel A. Spragg, at 3:05 p.m.

ROLL CALL

Present: Commissioners Tom Heise, Darrel Spragg and Fred Sterns
Absent: None

Staff present: Larry Orcutt, Managing Director; Julia Patterson, Finance Director/Board Secretary; Jim Mazrum, Road Commission Attorney;

Others present: Ken Lobert, Ossineke Township Supervisor; Gerald Leschinger, Ossineke Township Trustee.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

Moved by Sterns, seconded by Heise, to adopt the agenda as presented. Motion carried unanimously.

MINUTES

Moved by Sterns, seconded by Heise, to approve the minutes of the regular meeting of September 28, 2016. Motion carried unanimously.

COMMUNICATIONS

A. Straits Area Council, notice dated October 11, 2016, of next regular meeting of the Straits Area Council being held Tuesday, November 1, 2016, at Mackinaw City.

Moved by Sterns, seconded by Heise, that the above communications become part of the minutes. Motion carried unanimously.

CITIZENS APPEARING BEFORE THE BOARD

Paul Wolne, 19087 Reider School Road, came before the Board to express his appreciation for the ditching work performed by Road Commission crews.

Ken Lobert, Ossineke Township Supervisor, was in attendance to check on the status of the reconstruction of Wolf Creek Road. Mr. Lobert stated that Ossineke Township would be willing to participate in the project and would start to save money for it.

Currently, there are no projects in his township budget plans and they could focus solely on the Wolf Creek Road reconstruction.

Larry Orcutt, Managing Director, responded that a public hearing is scheduled for November 1st and roads will be added to be considered for the Federal Surface Transportation Funds Proposal

MANAGING DIRECTOR REPORT

Managing Director Larry Orcutt presented a brief update on the following:

- Paser Ratings weren't completed on the first trip with MDOT personnel and will be finished on October 28th.
- Working on the 2017 Budget and submitting items for the October 21, 2016 deadline. Plan on holding a budget meeting in November to review it.
- CRA Negotiating Committee has reached an agreement with MDOT for a five year State Trunkline Maintenance Contract. The proposed contract should be received in 4 to 6 weeks.

COUNTY ROAD REPORT

The Managing Director presented the County Road Report for the period September 19, 2016, through October 9, 2016.

SEPTEMBER FINANCIAL REPORT

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended September 30, 2016.

BUDGET STATUS REPORT

The Finance Director presented the Budget Status Report through September 30, 2016, and a projected Budget Status Report through December 31, 2016.

Moved by Sterns, seconded by Heise, that all reports become a part of the minutes. Motion carried unanimously.

COMMISSIONERS' COMMENTS

Commissioner Heise commented that approximately 20 miles of M-72 resurfacing was in progress in Iosco County.

PURCHASES

Moved by Sterns, seconded by Heise, to approve the following purchases:

10A. PURCHASES				
Item	PO/Inv	Date	Description	Amount
1	3491	9/30/16	Alpena Aggregate Inc., 3 end flares & 23.64 tons of topsoil for MDOT's TWA Project.	\$585.74
2	S51200	10/7/16	Alpena Diesel Service Inc., brake kit for Truck # 90.	\$1,528.30
3	P21802	10/19/16	Alpena Oil Co., 2,700 gallons nolead gas @ 1.5575 /gallon.	\$4,205.25

4	47785143	10/11/16	Bentley, Annual MicroStation Select Software subscription.	\$902.00
5	603969	9/30/16	Besser Alpena, steel for plow hitches for Trucks #96 & 99. and aluminum for steps for Truck #47.	\$2,252.70
6	57487	10/14/16	Cogitate, Inc., quarterly software support.	\$1,481.38
7	57287	10/13/16	Detroit Salt Company, 55.47 tons county salt @ \$45.01/ton.	\$2,496.70
8	57324	10/14/16	Detroit Salt Company, 584.8 tons county salt @ \$45.01/ton.	\$26,321.84
9	57325	10/15/16	Detroit Salt Company, 257.92 tons county salt @ \$45.01/ton.	\$11,608.98
10	827609	9/29/16	Elmer's Crane & Dozer, 8082.76 tons 23A tailgate spread @ \$8.53/ton.	\$68,945.94
11	457446	9/30/16	Elmer's Crane & Dozer, 532.94 tons 23A road gravel @ \$4.58/ton.	\$2,440.86
12	457594	10/3/16	Elmer's Crane & Dozer, 144.65 tons 23A road gravel @ \$ 4.58/ton.	\$662.50
13	457762	10/4/16	Elmer's Crane & Dozer, 428.65 tons 23A road gravel @ \$ 4.58/ton.	\$1,963.21
14	6702	10/4/16	McVeigh's Truck Springs Inc., set of springs for Truck #62.	\$983.10
15	SD6807815	9/13/16	Michigan CAT, repair for fuel system injectors for Grader #114.	\$825.91
16	21801	10/12/16	Scotland Oil Company, 12,003 Gallons Diesel Fuel @ \$1.7317 per gallon.	\$20,785.60
17	16-325	9/30/16	Thunder Bay Tree Service, LLC., primary road herbicide application.	\$14,100.00
18	34078	10/10/16	Tredroc Tire, four (4) 315/80R22.5 tires for Truck # 83 and Truck #87 @ \$454.48/tire.	\$1,817.92
19	D16482	10/13/16	Truck & Trailer Specialties, plow lift cylinders for Trucks #96 and #99.	\$568.02
TOTAL PURCHASES				\$164,475.95

Motion carried unanimously.

CONTRACT PAYMENTS

Moved by Sterns, seconded by Heise, to approve the following contract payments:

10B. CONTRACT PAYMENTS

Item	PO/Inv	Date	Description	Amount
1	1671	10/11/2016	Huron Engineering and Surveying, Inc. Construction engineering for Werth Rd., US-23 to Lowell.	\$3,595.00
2	591- 8104808	10/6/2016	Michigan Dept. of Transportation, local progress billing No. 1 for Werth Rd, US-23 to Lowell, concrete pavement reconstruction.	\$85,297.69
TOTAL CONTRACT PAYMENTS				\$88,892.69

Motion carried unanimously.

WERTH ROAD REQUEST FOR ALL-SEASON ACCESS

Managing Director Larry Orcutt has contacted the owner of Thunder Bay Concrete and is waiting for a return call.

EMERGENCY OPERATION PLAN

In an effort to meet the requirement of an Emergency Operation Plan for the Alpena County Road Commission, Mr. Orcutt prepared a plan of basic guidelines for employees to utilize in the case of an emergency. Moved by Sterns, seconded by Heise to approve the Emergency Operation Plan as provided by Mr. Orcutt. Motion carried unanimously.

REGION 9 RURAL TASK FORCE PROPOSED PROJECTS

Moved by Sterns, seconded by Heise, to hold a public hearing at 3:00 p.m., Tuesday, November 1, 2016, to hear comments on proposed projects eligible for funding under the Federal Surface Transportation Funds during the period 2017 through 2021. Motion carried unanimously.

**GREEN TOWNSHIP
ROAD AGREEMENT**

Moved by Sterns, seconded by Heise, to approve the following Road Agreement with Green Township:

	<u>Township Match</u>	<u>ACRC Match</u>	<u>Total Estimate</u>
<i>Gravel Surfacing:</i>			
Emil's Landing Road POB Jack's Landing Rd. then West 2100' .40 mile	\$ 5,488	\$ 2,744	\$ 8,232
	_____	_____	_____
<i>TOTAL GREEN TOWNSHIP:</i>	<u>\$ 5,488</u>	<u>\$ 2,744</u>	<u>\$ 8,232</u>

Motion carried unanimously.

NEXT MEETING DATE

The next regularly scheduled meeting of the Board will be 3:00 p.m., Tuesday, November 1, 2016.

Moved by Sterns, seconded by Heise to cancel the regularly scheduled meeting of the Board on November 15, 2016 at 3:00 p.m. Motion carried unanimously.

Members of the Board of the County Road Commissioners of Alpena County will be meeting in a special workshop session at 12:00 p.m. on Tuesday, November 22, 2016 for the purpose of the reviewing the proposed 2017 budget information. A regular meeting will follow that workshop at 2:00 p.m.

ADJOURNMENT

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 4:19 p.m.

Darrel A. Spragg
Chairman

Julia G. Patterson,
Board Secretary