

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY ROAD COMMISSION**

June 14, 2016

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Darrel A. Spragg, at 3:00 p.m.

ROLL CALL

Present: Commissioners Darrel Spragg and Fred Sterns.
Absent: Tom Heise.

Staff present: Larry Orcutt, Managing Director; Curt Gonyea, Superintendent; Julia Patterson, Finance Director/Board Secretary; Jim Mazrum, Road Commission Attorney.

Others present: Gerald Leschinger, Ossineke Township Trustee; Ken Lobert, Ossineke Township Supervisor.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

Moved by Sterns, seconded by Spragg, to adopt the agenda as presented. Motion carried unanimously.

MINUTES

Moved by Sterns, seconded by Spragg, to approve the minutes of the regular meeting of May 31, 2016. Motion carried unanimously.

COMMUNICATIONS

- A. MCRCSIP announcement dated May 27, 2016, regarding the Michigan County Road Commission Self-Insurance Pool annual membership meeting on July 27 and 28th at the Soaring Eagle Resort in Mt. Pleasant.

Moved by Sterns, seconded by Spragg, that the above communications become part of the minutes. Motion carried unanimously.

CITIZENS APPEARING BEFORE THE BOARD

Ken Lobert, Ossineke Township Supervisor, reminded the Board of the upcoming Quarterly Township Meeting on Monday, at 6:00 p.m. on June 20th at the Green Township hall.

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MANAGING DIRECTOR REPORT

Managing Director Larry Orcutt presented a brief update on the following:

- Attended Rural Task Force Meeting and added the additional money from the new revenue estimate into existing projects that have been planned. The intent of the required meeting in June is to evaluate if there will be any leftover money in this fiscal year from projects that came in under bid or those projects that didn't get completed.
- Preparing to bid the ultra-thin overlay on Bagley Street from M-32 to Long Rapids Road.
- Werth Road, US-23 to Piper Road, preconstruction meeting was held this morning. Hunt Brothers is the contractor and are looking to start mid-July with a completion date of mid-August.
- Project is nearly complete for resurfacing of Nicholson Hill Road, from Wolf Creek to Bushey, with just the guardrail upgrades to complete.
- Working on identifying eligible roads that would qualify for the High Risk Rural Road Program (HRRR), a component of the Highway Safety Improvement Program (HSIP). To be eligible, the roads must have had rates that exceeded the statewide average for fatalities or incapacitated injuries in a five year period.
- Planning on attending the Board of Directors County Road Association of Michigan (CRA) meeting on Tuesday, June 21st and then a strategic planning meeting the following day.

COUNTY ROAD REPORT

The Superintendent presented the County Road Report for the period May 23, 2016, through June 5, 2016.

MAY FINANCIAL REPORT

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended May 31, 2016.

BUDGET STATUS REPORT

The Finance Director presented the Budget Status Report through May 31, 2016.

Moved by Sterns, seconded by Spragg, that all reports become a part of the minutes. Motion carried unanimously.

COMMISSIONERS' COMMENTS

Commissioner Sterns informed Curt Gonyea, Superintendent, that Romel Logging was working on property adjacent to Monaghan Point Road.

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PURCHASES

Moved by Sterns, seconded by Spragg, to approve the following purchases:

Item	PO/Inv	Date	Description	Amount
1	13548	05/17/16	Alpena Diesel Service, Inc. , new brakes, installed new bushings and wheel seals in hub on Truck #048.	\$1,969.15
2	49708	06/13/16	Alpena Diesel Service, Inc. , Truxedo Topper and Cargo glider for new Pickup #015.	\$1,427.79
3	21790	06/07/16	Alpena Oil Co., 2, 601 gallons nolead gas @ \$1.979/gal.	\$5,147.38
4	28014007	06/08/16	Belle Tire, new tire for #137 Gradall Excavator	\$560.64
5	6390495	5/23/16	Michigan CAT, repair A/C & back up camera for Grader #114.	\$1,216.62
6	82551	05/31/16	Team Elmer's, 1,005 tons 23A tailgate spread gravel @\$8.53/ton.	\$8,571.03
TOTAL PURCHASES				\$18,892.61

CONTRACT PAYMENTS

Moved by Sterns, seconded by Spragg, to approve the following contract payments:

10B CONTRACT PAYMENTS

Item	PO/Inv	Date	Description	Amount
1	1465	06/02/16	Huron Engineering and Surveying, construction and testing services for Nicholson Hill Road	\$9,517.50
TOTAL CONTRACT PAYMENTS				\$9,517.50

Motion carried unanimously.

CULVERT QUOTATIONS

Moved by Sterns, seconded by Spragg, to receive all culvert bids and order from the vendor with the prices in the Alpena County Road's Commission's best interest. Motion carried unanimously.

GRAVEL PLACEMENT

The Board elected to table this issue until the next regularly scheduled meeting.

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2016 MCRCSIP BOARD OF DIRECTORS ELECTION BALLOT

Moved by Sterns, seconded by Spragg, to vote for the following candidate for the MCRCSIP Board of Directors:

- Dorothy Pohl, Ionia CRC.

Motion carried unanimously.

MDOT ENGINEERING REIMBURSEMENT

Moved by Sterns, seconded by Spragg, to request reimbursement from the Michigan Department of Transportation in the amount up to \$10,000.00 for payments made during the period of July 1, 2015 through June 30, 2016 to licensed professional engineers employed or retained by this Commission, in accordance with Sec. 12(2) of Act 51, as amended. Motion carried unanimously.

NEXT MEETING DATE

Moved by Sterns, seconded by Spragg, to cancel the next regularly scheduled meeting for Tuesday, June 21, 2016 and to reschedule the regular meeting scheduled for 3:00 p.m., Tuesday, July 5, 2016, for 3:00 p.m. Tuesday, July 12, 2016. Motion carried unanimously.

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 3:48 p.m.

Darrel A. Spragg
Chairman

Julia G. Patterson,
Board Secretary