

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY ROAD COMMISSION**

May 31, 2016

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Darrel A. Spragg, at 3:00 p.m.

ROLL CALL

Present: Commissioners Fred Sterns and Darrel Spragg.
Absent: Commissioner Tom Heise.

Staff present: Larry Orcutt, Managing Director; Curt Gonyea, Superintendent; Julia Patterson, Finance Director/Board Secretary; Jim Mazrum, Road Commission Attorney.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

Moved by Sterns, seconded by Spragg, to adopt the agenda as amended. Motion carried unanimously.

MINUTES

Moved by Sterns, seconded by Spragg, to approve the minutes of the regular meeting of May 10, 2016. Motion carried unanimously.

COMMUNICATIONS

There were no communications.

CITIZENS APPEARING BEFORE THE BOARD

Paul Wolne, 19087 Reider School Road, thanked the Board for the work being done.

Bonnie Krajniak, 14848 Hull Road, appeared before the Board to question Commissioners' compensation during their absence in the winter months. She also complimented Managing Director Larry Orcutt's performance.

MANAGING DIRECTOR REPORT

Managing Director Larry Orcutt presented a brief update on the following:

- The Nicholson Hill Road resurfacing project is almost complete. Paving has been completed with guardrail work and pavement markings painting remaining. Also includes safety project grant with guardrail replacement.
- Werth Road from US 23 to Piper bid was opened and Hunt Brothers was low bidder. Anticipating starting date after July 4th weekend.

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- Planning on attending the UP Builders Conference in Copper Harbor on Tuesday, June 7th through June 9th.
- Ossineke Township has expressed an interest in regard to

seeking DNR Grant funding to target the spraying of the autumn olive shrubs in their township and growing into the right-of-way. Also met with Ossineke Township Supervisor, Ken Lobert, and a Huron Pines Representative to address the grant and possibly go into a partnership with other townships to be able to do a larger area.

COUNTY ROAD REPORT

The Superintendent presented the County Road Report for the period May 2, 2016, through May 22, 2016.

Moved by Sterns, seconded by Spragg, that all reports become a part of the minutes. Motion carried unanimously.

APRIL FINANCIAL REPORT

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended April 30, 2016.

BUDGET STATUS REPORT

The Finance Director presented the Budget Status Report through April 30, 2016.

Moved by Sterns, seconded by Spragg, that all reports become a part of the minutes. Motion carried unanimously.

COMMISSIONERS' COMMENTS

There were no Commissioners' comments.

MAY 2016 BILLS

Moved by Sterns, seconded by Spragg, to approve the May 2016 bills in the amount of \$398,138.37. Motion carried unanimously.

PURCHASES

Moved by Sterns, seconded by Spragg, to approve the following purchases:

Item	PO/Inv	Date	Description	Amount
1	49858	05/16/16	Alpena Diesel Service, compressor repair for Truck #090	\$733.77
2	49874	05/19/16	Alpena Diesel Service, replaced EGR on Truck # 092	\$1,223.00
3	P21788	05/16/16	Alpena Oil Co. 2,600 gallons nolead gas \$1.7585/gallon	\$4,572.10
4	6235	05/01/16	County Road Association Self-Insurance Fund, (CRASIF), Workers compensation first quarter premium.	\$8,588.00
5	35250	05/18/16	D & B Heat Transfer Products, Navistar Cooler for Truck #088.	\$750.00
6	58336-1	05/28/16	Municipal Employees' Retirement System (MERS), employer voluntary Contribution.	\$50,000.00
7	825289	05/19/16	Team Elmer's , 3,742.47 tons of 23a gravel @ \$8.53/ton	\$31,923.27
8	825443	05/26/16	Team Elmer's , 8,163.24 tons of 23a gravel @ \$8.53/ton	\$69,632.44
9	96468	05/17/16	Zaremba Equipment, new exhaust for Truck # 087	\$744.12
TOTAL PURCHASES:				\$168,166.70

CONTRACT PAYMENTS

Item	PO/Inv	Date	Description	Amount
1	1437	05/09/16	Huron Engineering and Surveying, for Construction Engineering Services for Nicholson Hill Road	\$5,048.75
2	33364	05/17/16	December 31, 2015 Audit including, GASB 45, GASB 68, & GASB 71 implementation and reporting.	\$11,100.00
TOTAL CONTRACT PAYMENTS:				\$16,148.75

Motion carried unanimously.

GRAVEL PLACEMENT

After a discussion regarding the placement of gravel on county and local roads after mid-summer, the issue was tabled until the next regular meeting.

2016 CRASIF BOARD OF TRUSTEES ELECTION

The Board reviewed the upcoming CRASIF Board of Trustee terms and elections for the annual meeting in September 2016.

ROAD AGREEMENTS

Moved by Sterns, seconded by Spragg, to approve the following Road Agreements:

		Township Match	ACRC Match	Total Estimate
<u>ALPENA TOWNSHIP:</u>				
<i>Gravel Surfacing:</i>				
Truckey Road	Villeneuve Road then North 3,000 ft.	\$ 8,676	\$ 4,338	\$ 13,014
McLellan Road	Weiss Road then North 1800 lft.	\$ 4,942	\$ 2,471	\$ 7,413
Rensberry Pt. Rd	Long Lake Road then North 3000 lft.	\$ 9,938	\$ 4,969	\$ 14,907
Misery Bay Road	North Point Road then West 6600 lft.	\$19,958	\$ 9,979	\$ 29,937
Maple Street	Maple Grove Road then North 1000 lft.	\$ 2,410	\$1,205	\$ 3,615
<i>Sealcoat Surfacing with Fog Seal:</i>				
Bare Point Rd. & Island Drive	US-23 East.	\$18,200	\$ 9,100	\$27,300
Robinette Ave.	Hamilton Road to South End.	\$ 4,067	\$ 2,033	\$ 6,100
Webster Road	French Road to West End.	\$ 3,200	\$ 1,600	\$ 4,800
TOTAL ALPENA TOWNSHIP:		<u>\$71,392</u>	<u>\$35,695</u>	<u>\$107,086</u>

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		Township Match	ACRC Match	Total Estimate
<u>GREEN TOWNSHIP:</u>				
<i>Gravel Surfacing:</i>				

Elevere Road	Black Road then south 1,800 lft	\$ 4,704	\$ 2,352	\$ 7,056
Wagner Road	2200' East of M-65 then East 3050 ft.	\$ 7,971	\$ 3,985	\$ 11,956
Ponderosa Drive	Oakdale Drive then South to Edgewood Drive.	\$ 7,187	\$ 3,593	\$ 10,780

Ditching:

Cousineau Road	1270' North of Spratt Rd. then North 1040 ft.	\$ 6,300	\$3,150	\$ 9,450
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TOTAL GREEN TOWNSHIP: \$26,162 \$13,080 \$39,242

WILSON TOWNSHIP:

Gravel Surfacing:

Stinson Road	Bussie Road then south 700 lft.	\$ 7,056	\$ 3,528	\$10,584
Liske Road	Herron Road then West 3000 lft.	\$ 7,840	\$ 3,920	\$11,760
Napper Road	East end then West 1600 ft.	\$ 3,592	\$ 1,796	\$ 5,388
Wegmeyer Road	Napper Road then South 3500 ft.	\$12,288	\$ 1,432	\$13,720
King Settlement Rd.	Werth Road then North 2600 ft.	\$ 6,795	\$ 3,397	\$10,192
Prevo Road	South End then North 4600 ft.	\$10,326	\$ 5,163	\$15,489

TOTAL WILSON TOWNSHIP: \$47,897 \$19,236 \$67,133

<u>ALPENA COUNTY PARKS COMMISSION:</u>	<u>Parks Match</u>	<u>ACRC Match</u>	<u>Total Estimate</u>
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**2016 Local Road Dust Control Program:
Brine**

Long Lake Park	\$ 325	- 0 -	\$ 325
Sunken Lake Park	\$ 300	- 0 -	\$ 300

TOTAL ALPENA COUNTY PARKS COMMISSION: \$ 625 - 0 - \$ 625

Motion carried unanimously.

QUOTATION

WINDOW TINT

Moved by Sterns, seconded by Spragg, to accept the quotation by Harborside Tint Company in the amount of \$1,468.98 for window tint for nine (9) windows. Motion carried unanimously.

FEDERAL AID PROJECTS UPDATE

Managing Director Larry Orcutt provided an updated spreadsheet to the Board that included the updated 2016 to 2020 target allocations used to plan projects for the Region 9 Rural Task Force. The revised funding target for Alpena County Road Commission is an increase of \$20,000 to \$30,000 per year.

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NEXT MEETING DATE

Moved by Sterns, seconded by Spragg, to cancel the next regularly scheduled meeting of Tuesday, June 7, 2016. Motion carried unanimously.

The next regularly scheduled meeting of the Board will be 3:00 p.m., Tuesday, June 14, 2016.

BOARD RECESS

The Chairman adjourned the meeting at 3:50 p.m. for recess to address the media.

BOARD RECONVENED

The Chairman reconvened the meeting at 4:00 p.m.

ROLL CALL

Present: Commissioners, Spragg and Sterns

Absent: Commissioner Heise

Staff present: Larry Orcutt, Managing Director; Julia Patterson, Finance Director/Secretary; Curt Gonyea, Superintendent; and James Mazrum, Attorney.

CLOSED SESSION

Moved by Sterns, seconded by Spragg, to go into closed session at 4:00 p.m. for the purpose of discussing pending litigation. Motion carried unanimously.

OPEN SESSION

Moved by Sterns, seconded by Spragg, to return to open session at 4:43 p.m. Motion carried unanimously.

ROLL CALL

Present: Commissioners, Spragg and Sterns

Absent: Commissioner Heise

Staff present: Larry Orcutt, Managing Director; Julia Patterson, Finance Director/Secretary; Curt Gonyea, Superintendent; and James Mazrum, Attorney.

ADJOURNMENT

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 4:45 p.m.

Darrel A. Spragg
Chairman

Julia Patterson
Board Secretary