

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY ROAD COMMISSION**

April 19, 2016

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Darrel A. Spragg, at 3:00 p.m.

**ROLL CALL**

Present: Commissioners Tom Heise, Fred Sterns and Darrel Spragg.  
Absent: None.

Staff present: Larry Orcutt, Managing Director; Curt Gonyea, Superintendent; Julia Patterson, Finance Director/Board Secretary; James Florip, Road Commission Attorney;

Others present: Ron McDonald, County Commissioner; Ken Lobert, Ossineke Township Supervisor; Gerald Leschinger, Ossineke Township Trustee.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**AGENDA**

Moved by Sterns, seconded by Heise, to adopt the agenda as amended:

8. Reports:  
*Move D. Audit Report-Scot Hoskins, CPA, Stewart Beauvais & Whipple to A.*
- Amended Order:
  - A. Audit Report-Scot Hoskins, CPA, Stewart Beauvais & Whipple.
  - B. Managing Director Report.
  - C. County Road Report.
  - D. March Financial Report.
  - E. Act 51 2015 Fiscal Year Annual Financial Report.

Change Item 12E New Business: Thunder Bay Block Products request to Citizens Appearing Before the Board.

Add the following items under Commissioners' Comments:

- A. Third Street
- B. Ossineke Bridge

Motion carried unanimously.

**MINUTES**

Moved by Sterns, seconded by Heise, to approve the minutes of the regular meeting of March 18, 2016. Motion carried unanimously.

**COMMUNICATIONS**

- A. Straits Area Council, announcement dated April 13, 2016, of the next regular meeting of the Straits Area Council being held May 3, 2016, in Mackinaw City.

Moved by Sterns, seconded by Heise, that the above communications become part of the minutes. Motion carried unanimously.

**Paul Wolne, 19087 Reider School Road**, appeared before the Board to compliment the road commission crew on a great job on snowplowing during the winter.

**Don Clay, Manager of Thunder Bay Block Products**, appeared before the Board to request a portion of Werth Road, from Spruce Road, west approximately one mile to 4770 Werth Road, be changed to allow unrestricted truck traffic all year long even during the spring weight restrictions. By allowing this change, more business will be brought in to continue the economic growth in the area.

Managing Director Larry Orcutt responded that an engineering firm could be hired to evaluate the base of the road since the entire Werth Road was not built for heavy traffic during the spring season. The engineer can prepare a recommendation of the work required to strengthen the base and the estimated cost. There also may be economic development funds available to help with the costs of the improvement.

#### 2015 ANNUAL AUDIT REPORT

Scot Hoskins, CPA, Stewart, Beauvais & Whipple, appeared before the Board to present a brief summary of the Annual Financial Report for the year ended December 31, 2015. Mr. Hoskins noted there were no significant issues during the audit and that the Alpena County Road Commission is in sound financial condition. GASB 68 has been implemented with this audit to be in compliance.

Moved by Sterns, seconded by Heise, that the foregoing reports become part of the minutes. Motion carried unanimously.

#### MANAGING DIRECTOR REPORT

Managing Director Larry Orcutt presented a brief update on the following:

- Bridge funding applications for Bagley Street, Ossineke Road, and Werth Road at Mud Creek were submitted this month for 2019 funding. The estimated cost for the rehabilitation of the Bagley Street Bridge is now estimated to be \$6.5 million. There is only \$9 million available for the entire state.
- Bids were received by MDOT on April 1, 2016, for the resurfacing of Nicholson Hill Road from Wolf Creek Road to Bushey Road. Bolen Asphalt Paving is low bidder at \$750,000. Team Elmer's will be subcontractor in the project. Bids came in approximately 11% below the Engineer's Estimate which is approximately \$100,000. Project will begin as soon as possible with August 1, 2016 as the completion date.
- Werth Road, US-23 to Piper Road, for replacing existing surface with concrete, project is in the May 6<sup>th</sup> bid letting with MDOT. It's approximately \$100,000 over the estimate. Hoping the trend continues and the project comes in under the estimate. Federal aid was available for the Nicholson Hill Road project but not for Werth Road. Currently, we will have to overmatch the project if it comes in at the estimated cost.

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- Category F application for Werth Road, from Lowell to Piper Road, to upgrade the west end of Werth Road for .70 of a mile \$375,000 or 80%. The full amount that is allowed under this funding has been requested.
- Small Urban Task Force includes the City of Alpena, Dial-a-Ride, Thunder Bay Transportation, and the Alpena County Road Commission, federal funds managed by MDOT, participate in a project every three years. The next Road Commission project

that funds are being requested for is Hamilton Road West of US-23.

- At the Rural Task Force meeting, our annual allocation had increased approximately \$17,000 per year. There is \$148,000 available for the eight county task force but it is dependant on the status of the project whether you were eligible or not. If the project was bid or obligated or a contract was signed, additional funds could not be added to that project. There are only two counties that were able to utilize the funds and split the \$148,000.
- Interviewing truck drivers to replace retirees with the anticipation of hiring two drivers.
- The crew will begin their summer work (4-ten hour days) schedule starting May 2<sup>nd</sup>.
- Good progress is being made with the budgeted new equipment purchases with two tandem trucks and service truck being delivered this week. The two pickups will be delivered within the next week.

#### **COUNTY ROAD REPORT**

The Superintendent presented the County Road Report for the period March 7, 2016, through April 10, 2016.

#### **MARCH FINANCIAL REPORT**

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended March 31, 2016.

#### **ANNUAL ACT 51 FINANCIAL REPORT**

Moved by Sterns, seconded by Heise, to approve the Annual Act 51 Financial Report for the year ended December 31, 2015, as presented and review it at our next regular meeting. Motion carried unanimously.

Moved by Sterns, seconded by Heise, that all reports become a part of the minutes. Motion carried unanimously.

#### **COMMISSIONERS' COMMENTS**

**Third Street:** Commissioner Spragg recommends that the Road Commission do long term planning for road projects. He suggested that Third Street/Tamarack route be finished to help alleviate the congestion at Bagley Street/M-32 intersection with the school buses and traffic coming into town. It would change traffic flow.

Mr. Orcutt responded that in 2003 a committee was formed and there was a study done with Alpena Intergovernmental Committee, spearheaded along with help from NEMCOG, to develop an Alpena area comprehensive transportation plan. In the process, public hearings were held to get input on conceptual projects that

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would help this area. Mr. Orcutt stated that the Third Street has been one of the projects that were identified as one that would benefit the Alpena area. The drawback to any of these conceptual projects is the funding. Category F funds, STP Funds, Safety Funds were not available for this particular project. In 2004, \$1.4 million was the estimated cost for the amount of work that needed to be done for the Third Street/Tamarack Road route. We cannot get enough funding together to do the project.

**Township Meetings:** Commissioner Sterns inquired about the Road Commissioners attending Township meetings. A list of scheduled Township meetings was written up by Superintendent Gonyea and was given to the Board. Mr. Sterns suggested that his fellow Commissioners rotate attending the monthly township meetings to build better relationship with the Township officials.

Ken Lobert, Ossineke Township Supervisor, suggested that the Commissioners attend the Chapter meeting held every quarter. The next meeting will be held in June at the Long Rapids Township hall. This meeting is more beneficial to attend than the individual Township meetings.

**Ossineke Bridge:** Commissioner Spragg inquired about repairing the Ossineke Bridge. Mr. Orcutt had contacted the DEQ representative as far as bridge replacement and was told that the bridge would not be allowed to be replaced with just culverts. The Bi-annual bridge inspection report will give recommendations as to when they need to lower the weight limit placed on the bridge. It is restricted to a three rating loading or 37 ton maximum. The approximate cost to replace this bridge is \$800,000.

**Pavement Markings:** Commissioner Heise questioned why the pavement markings on the Southern states are brighter than those in Alpena. Mr. Orcutt responded that our markings do have reflective beads and there are different grades. Pavement markings are placed on the roads by June to maximum brightness during the summer months. When the winter season arrives, the markings lose their brightness due to the plowing and scraping of the roads. Roads with new sealcoat have loose stone and the lanes are repainted. Pavement marking paint, oil or waterborne, doesn't last long in in this area with snowplowing on the roads.

**BIDS**

**WHEEL LOADER**

The following bids were opened on April 7, 2016, for furnishing a used 3 cubic yard wheel loader:

AIS Construction Equipment Corp.:

Bid Price . . . . .	\$136,000.00
Less Trade-In . . . . .	- 22,000.00
Net Price . . . . .	\$114,000.00
Total Cost Bid . . . . .	\$136,000.00
Less Trade-In . . . . .	- 22,000.00
Plus Extended Warranty . . . . .	2,440.00
Net Price . . . . .	<u>\$116,440.00</u>

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Continental Equipment (AIS):

Bid Price . . . . .	\$149,900.00
Less Trade-In . . . . .	- 22,000.00
Net Price . . . . .	<u>\$127,900.00</u>

AIS Construction & Equipment:

Bid Price . . . . .	\$116,000.00
Less Trade-In . . . . .	- 22,000.00
Net Price . . . . .	<u>\$ 94,000.00</u>

ALTA Equipment (Bid#1):

Bid Price . . . . .	\$110,290.00
Less Trade-In . . . . .	- <u>16,000.00</u>
Net Price . . . . .	\$ <u>94,290.00</u>

ALTA Equipment (Bid#2):

Bid Price . . . . .	\$135,950.00
Less Trade-In . . . . .	- <u>16,000.00</u>
Net Price . . . . .	\$ <u>119,950.00</u>

Grand Equipment (Bid#1):

Bid Price . . . . .	\$103,000.00
Less Trade-In . . . . .	- <u>20,000.00</u>
Net Price . . . . .	\$ <u>83,000.00</u>

Grand Equipment (Bid#2):

Bid Price . . . . .	\$154,000.00
Less Trade-In . . . . .	- <u>20,000.00</u>
Net Price . . . . .	\$ <u>134,000.00</u>

Grand Equipment (Bid#3):

Bid Price . . . . .	\$155,000.00
Less Trade-In . . . . .	- <u>20,000.00</u>
Net Price . . . . .	\$ <u>135,000.00</u>

Grand Equipment (Bid#4):

Bid Price . . . . .	\$137,000.00
Less Trade-In . . . . .	- <u>20,000.00</u>
Net Price . . . . .	\$ <u>117,000.00</u>

Michigan CAT

Bid Price . . . . .	\$135,000.00
Less Trade-In . . . . .	- <u>20,000.00</u>
Net Price . . . . .	\$ <u>115,000.00</u>

Midway Rentals & Sales

Bid Price . . . . .	\$ 79,253.31
Less Trade-In . . . . .	- <u>12,000.00</u>
Net Price . . . . .	\$ <u>67,253.31</u>

Moved by Sterns, seconded by Heise, to purchase a new 2016 John Deere 524K Wheel Loader from AIS Construction Equipment Corp. at their total cost bid price of \$116,440.00 with the optional full machine extended warranty in the amount of \$2,440.00. Motion carried unanimously.

**2016 PAVEMENT TRAFFIC MARKINGS**

The following bids were opened April 7, 2016, for pavement traffic markings:

M & M Pavement Marking . . . . .	\$46,755.76
P.K. Contracting . . . . .	\$47,329.93

Moved by Sterns, seconded by Heise, to award the bid to the low bidder, M & M Pavement Marking, in the amount of \$46,755.76. Motion carried unanimously.

**MARCH 2016 BILLS**

Moved by Sterns, seconded by Heise, to approve the March 2016 bills in the amount of \$283,908.94. Motion carried unanimously.

PURCHASES

<u>Item</u>	<u>PO/Inv.</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
1	49256	3/18/16	Alpena Diesel Service, replace computer and ECM on Truck No. 87.	\$ 1,904.97
2	49386	3/29/16	Alpena Diesel Service, turbo actuator for Truck No. 91.	\$ 609.23
3	040016	3/31/16	Alpena News, advertisement for truck driver and used wheel loader.	\$ 572.18
4	PO21784	3/28/16	Alpena Oil Company, 2,601 gals. Nolead gas @ \$1.4595/gal.	\$ 3,796.15
5	PO21783	3/28/16	Alpena Oil Company, 10,000 gals. Diesel fuel @ \$1.3695/gal.	\$ 13,695.00
6	PO21785	4/19/16	Alpena Oil Company, 2,600 gals. Nolead	\$ 4,027.40
7	268944	4/14/16	Berger Chevrolet, 2016 Chevrolet pickup for Engineering Department.	\$ 22,495.00
8	197177	4/14/16	Berger Chevrolet, 2016 Chevrolet crew Cab.	\$ 28,949.00
9	56904	4/15/16	Cogitate Inc., 2 <sup>nd</sup> Qtr. Software Support.	\$ 1,481.38
10	16-004	4/05/16	County Road Association of Michigan, Membership Service Charges for April 1, 2016 to March 31, 2017.	\$ 7,956.00
11	6994	2/24/16	Deyo / Stone Associates, Inc., Insurance appraisal of Building Contents.	\$ 1,900.00
12	438274	3/11/16	Elmer's Crane & Dozer, 178.32 tons 22A road gravel @ \$4.58/ton.	\$ 816.72
13	438352	3/15/16	Elmer's Crane & Dozer, 143.13 tons 22A road gravel @ \$4.58/ton.	\$ 655.53
14	438372	3/16/16	Elmer's Crane & Dozer, 114.39 tons 22A Road gravel @ \$4.58/ton.	\$ 523.91

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<u>Item</u>	<u>PO/Inv.</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
15	438478	3/22/16	Elmer's Crane & Dozer, 142.96 tons 22A road gravel @ \$4.58/ton.	\$ 654.75
16	438551	3/23/16	Elmer's Crane & Dozer, 199.89 tons 22A road gravel @ \$4.58/ton.	\$ 915.49
17	438630	3/28/16	Elmer's Crane & Dozer, 148.80 tons 22A road gravel @ \$4.58/ton.	\$ 681.51
18	438638	3/29/16	Elmer's Crane & Dozer, 119.18 tons 23A road gravel @ \$4.58/ton.	\$ 545.84
19	438748	3/31/16	Elmer's Crane & Dozer, 416.97 tons 23A road gravel @ \$4.58/ton.	\$ 1,909.71
20	6181362	3/18/16	Michigan CAT, rebuild blades on Loader No. 114 and Loader No. 116.	\$ 1,079.92
21	6233576	4/05/16	Michigan CAT, to repair reverse switch stuck in forward position on Equip. No. 129.	\$ 532.25
20	4736	4/01/16	Michigan County Road Commission Self-Insurance Pool, liability and property insurance.	\$ 108,320.00
21	8375	3/31/16	Northern Energy, Inc., 400 pounds of synthetic Gear Lube @ \$3.31/lb.	\$ 1,324.00
22	9096	3/11/16	Northern Energy, Inc., 192 gal. 15W40	\$ 1,617.30

@ \$5.32/gal., 120 gal. hydraulic oil  
 @ \$3.49/gal.; and misc. oil for inventory.

23	48210806	4/6/16	Northern Tool & Equipment, ¾" Hose Reel for service truck	\$ 643.52
24	BQ579	12/16/15	Signature Ford, L-M, 2016 Ford F450 Regular cab service truck.	\$ 57,436.00
24	Jan 16	3/21/16	Sytek Consulting, January, February, and March Service contracts; and Field Manager Software to Ryan's computer.	\$ 500.00
25	D13705	3/18/16	Truck & Trailer Specialties, 10 blades for inventory.	\$ 926.40
26	D13800	3/25/16	Truck & Trailer Specialties, carbide buttons for Scarfier blades No.111, 117A, and 119.	\$ 1,246.05
27	D14072	4/13/16	Truck & Trailer Specialties, material needed to repair wing #282.	\$ 630.30

**Total Purchases: \$268,345.51**

**CONTRACT PAYMENTS**

There were no contract payments this period.

**Werth Road Sanitary Manhole Lid Alternatives**

The Board feels it is too costly to repair the existing ones but for new construction, the alternatives will be considered.

**ROAD AGREEMENTS**

Moved by Sterns, seconded by Heise, to approve the following Road Agreements:

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		<u>Township Match</u>	<u>ACRC Match</u>	<u>Total Estimate</u>
<b><u>ALPENA TOWNSHIP:</u></b>				
Piper Road	Tree/Stump Removal and surface Gravel-end of bituminous pavement to South township line.	\$ 6,000	\$ 3,000	\$ 9,000
Hamilton Road	Tree Removal, Ditch Cleaning, and surface gravel: North Point Road to Wessel Road.	\$ 3,333	\$ 1,667	\$ 5,000
<b><u>Ditching:</u></b>				
Paad Addition	Spot locations	\$ 7,000	\$ 3,500	\$ 10,500
Elden Drive	Hinckley Blvd. then West 1000'	\$ 4,000	\$ 2,000	\$ 6,000
<b><u>TOTAL ALPENA TOWNSHIP:</u></b>		<b><u>\$20,333</u></b>	<b><u>\$10,167</u></b>	<b><u>\$30,500</u></b>
<b><u>LONG RAPIDS TOWNSHIP:</u></b>				
<b><u>Gravel Surfacing:</u></b>				
Sauls Road	Long Rapids Road then South 3700 lft.	\$ 8,863	\$ 4,432	\$13,295
McNeil Road	900' N of MacArthur Rd then North 4500 lft.	\$ 17,640	\$ - 0 -	\$17,640
Salina Road	Edmonds Rd then South 5280' to Edmonds.	\$ 13,944	\$ 6,754	\$20,698
<b><u>TOTAL LONG RAPIDS TOWNSHIP:</u></b>		<b><u>\$40,447</u></b>	<b><u>\$11,186</u></b>	<b><u>\$33,993</u></b>
<b><u>OSSINEKE TOWNSHIP:</u></b>				
<b><u>Gravel Surfacing:</u></b>				
Gries Road	Schiller Rd. then South 1400 lft.	\$ 3,049	\$1,524	\$4,573
Nicholson Hill Rd.	Bartz Road then West to Kissau			

	Rd. 5280 lft.	\$13,799	\$6,899	\$20,698
Bushey Road	Beaver Lake Road then South 4000 lft.	\$10,453	\$5,227	\$15,680
<b>TOTAL OSSINEKE TOWNSHIP:</b>		<b><u>\$ 27,301</u></b>	<b><u>\$13,650</u></b>	<b><u>\$ 40,951</u></b>

**SANBORN TOWNSHIP:**

**Gravel Surfacing:**

Kitter Road	Behning Rd. N.West to Behning Rd South.	\$6,687	\$3,343	\$10,030
Gehrke Road	Behning Rd. then West 2799 lft.	\$6,687	\$3,343	\$10,030
Carriveau Road	Gehrke Rd. then North 3300 lft.	\$8,172	\$4,086	\$12,258
Piper Road	End of pavement northwesterly 3600 lft.	\$8,172	\$4,086	\$12,258
Kitter Road	Spruce Road then West 1000 lft.	\$3,715	- \$0 -	\$ 3,715

**Ditching:**

Hubert Road	700' West of Pratt Road then West 650 lft.	\$5,362	- \$0 -	\$ 5,362
Wilds Road	Miscellaneous Spots	\$4,680	\$2,340	\$ 7,020

<b>TOTAL SANBORN TOWNSHIP:</b>		<b><u>\$ 43,475</u></b>	<b><u>\$17,198</u></b>	<b><u>\$ 60,673</u></b>
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**WELLINGTON TOWNSHIP:**

**Gravel Surfacing:**

Truax Road	Doran Road then North to Woodruff Road.	\$7,392	\$3,696	\$11,088
MacArthur Road	Collins Road then West 1650 lft.	\$6,433	- \$0 -	\$6,433

<b>TOTAL WELLINGTON TOWNSHIP:</b>		<b><u>\$ 13,825</u></b>	<b><u>\$ 3,696</u></b>	<b><u>\$ 17,521</u></b>
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Motion carried unanimously.

**ROAD AGREEMENTS**

Moved by Sterns, seconded by Heise, to approve the following Road Agreements for Dust Control:

**LONG RAPIDS TOWNSHIP**

<b>2016 Local Road Dust Control Program:</b>	\$9,500	- 0 -	- 0 -	\$9,500
35% Solution/Brine				

**MAPLE RIDGE TOWNSHIP**

<b>2016 Local Road Dust Control Program:</b>	\$9,000	- 0 -	- 0 -	\$9,000
35% Solution/Brine				

**OSSINEKE TOWNSHIP:**

<b>2016 Local Road Dust Control Program:</b>	\$28,000	- 0 -	- 0 -	\$28,000
35% Solution/Brine				

**SANBORN TOWNSHIP:**

<b>2016 Local Road Dust Control Program:</b>	\$20,000	- 0 -	- 0 -	\$20,000
35% Solution/Brine				

**WELLINGTON TOWNSHIP:**

<b>2016 Local Road Dust Control Program:</b>	\$ 3,300	- 0 -	- 0 -	\$ 3,300
35% Solution/Brine				

**WILSON TOWNSHIP:**

<b>2016 Local Road Dust Control Program:</b>	\$37,500	- 0 -	- 0 -	\$37,500
35% Solution/Brine				

Motion carried unanimously.



**ALPENA COUNTY WERTH ROAD PROJECT  
MDOT CONTRACT NO. 16-5145  
JOB NO. 126185A  
CONTROL SECTION STL 04425**

**RESOLUTION**

Moved by Commissioner Sterns and seconded by Commissioner Heise that Darrel A. Spragg, Chairman, and Julia G. Patterson, Secretary, are hereby authorized to sign the contract between the Michigan Department of Transportation and the Board of County Road Commissioners of the County of Alpena, Michigan, for the following described project:

STUL 04425; JOB #126185A

Hot mix asphalt removal, base shaping, and concrete pavement roadway construction work along Werth Road from Piper Road easterly to Highway US-23; including pavement marking work; and all together with necessary related work.

Carried by a vote as follows:

Ayes:           Commissioners Heise, Spragg and Sterns.  
Nays:           None.

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**2016 BIENNIAL BRIDGE INSPECTIONS**

Moved by Sterns, seconded by Heise, to accept the proposal submitted by R. S. Scott Associates to perform National Bridge Inspection 2016 Biennial Bridge Inspections at a cost of \$250 per bridge, except for Bagley Street at Thunder Bay River, which shall be \$450, and load ratings at a rate of \$350 per structure. Motion carried unanimously.

**COMMENDATION**

**GREGG H. PREVOST**

Moved by Sterns, seconded by Heise, to adopt the following resolutions:

**WHEREAS**, Gregg H. Prevost has rendered outstanding service to the citizens of Alpena County and the motoring public with distinction as a valuable member of the Alpena County Road Commission team, we know his presence will be missed and

**WHEREAS**, Mr. Prevost retired on March 25, 2016, after twenty-three years of dedicated service with the Road Commission as a Truck Driver; and

**WHEREAS**, he consistently demonstrated his commitment to his work and his diligence in the performance of his duties in providing the high level of service that the community expects from their public servants; and

**NOW THEREFORE BE IT RESOLVED** that the Board of County Road Commissioners of Alpena County, Michigan, does hereby make public acknowledgement of their deep appreciation and gratitude for his faithful service and wish him good health and much happiness during his retirement years.

**TRIBUTE**

**SUSAN D. CROWELL**

**WHEREAS, we** were saddened to learn of the passing of long-time Alpena County Road Commission Employee and Administrative Assistant/Board Secretary Susan D. Crowell, and

**WHEREAS,** Ms. Crowell has diligently served the citizens of Alpena County for the past thirty seven years from the time of her first day of work on May 31, 1979, until the time of her passing on February 13, 2016, as a valuable member of the staff of the Alpena County Road Commission County, and

**WHEREAS,** she has been a consistent advocate of sound fiscal and operational management of the Road Commission, and instilled stability through several management transitions, and promoted the allocation of available resources so as to provide the greatest benefit to the greatest number of motorists, and

**WHEREAS,** her absolute integrity and commitment to the efficient operation of the Road Commission, unfailing good humor, as well as her dedication in the conscientious performance of her duties, and support to other staff members, has earned her the respect and admiration of her colleagues and the public alike, and

**WHEREAS,** her honorable dedication to the responsibilities of her position is in keeping with the finest traditions of public service

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and has been a genuine benefit to the motoring public and the Road Commission as well,

**NOW THEREFORE BE IT RESOLVED** that the Board of County Road Commissioners of Alpena County, Michigan, does hereby pay tribute to the memory of Susan D. Crowell and her many contributions to the Alpena County road system, and to the motorists served thereby, and express our sincere condolences to her family and friends in their bereavement.

**NEXT MEETING DATE**

Moved by Sterns, seconded by Heise, to cancel the regular meeting scheduled for 3:00 p.m., Tuesday, May 3, 2016. Motion carried unanimously.

The next regularly scheduled meeting of the Board will be 3:00 p.m., Tuesday, May 10, 2016.

**ADJOURNMENT**

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 4:40 p.m.

\_\_\_\_\_  
Darrel A. Spragg  
Chairman

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Julia G. Patterson  
Board Secretary