

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY ROAD COMMISSION**

September 1, 2015

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Darrel A. Spragg, at 3:00 p.m.

ROLL CALL

Present: Commissioners Tom Heise, Darrel Spragg and Fred Sterns.

Absent: None.

Staff present: Larry Orcutt, Managing Director; Curt Gonyea, Superintendent; Julia Patterson, Finance Director; Jim Mazrum, Road Commission Attorney; and Susan Crowell, Board Secretary.

Others present: Gerald Leschinger, Ossineke Township; Ken Lobert, Supervisor, Ossineke Township.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

Moved by Sterns, seconded by Heise, to adopt the agenda as presented. Motion carried unanimously.

MINUTES

Moved by Sterns, seconded by Heise, to approve the minutes of the regular meeting of August 18, 2015. Motion carried unanimously.

COMMUNICATIONS

- A. Patrick Gallagher, Leonard Werda, Terry Pugh, Lois Hall, Kathy Crawford, e-mail dated August 31, 2015, thanking the Road Commission for maintenance of the Hamilton Road Nature Trail.
- B. Alpena County Intergovernmental Road Committee, agenda for September 3, 2015 meeting and minutes from the March 5, 2015 and August 6, 2015 meetings.
- C. Bruce Campbell, Chief Executive Officer, MISS DIG System, letter dated August 26, 2015, regarding noncompliance with membership requirement.
- D. Jim Stoddard, 1750 Gamage Road, letter dated August 3, 2015, regarding visibility at the end of his driveway.

Moved by Sterns, seconded by Heise, that the above communications become part of the minutes. Motion carried unanimously.

CITIZENS APPEARING BEFORE THE BOARD

Tina VanDette, 12300 Wolf Creek Road, came before the Board to express concerns with the poor condition of the gravel portion of Wolf Creek Road, south of Nicholson Hill Road. She noted that the road receives heavy truck traffic from excavating, logging and gas well trucks and she would like to see the road paved.

Jerry Leschinger, Ossineke Township Trustee, remarked that five gas facilities are being served by Wolf Creek Road.

Larry Orcutt, Managing Director, responded that improving the gravel portion of Wolf Creek Road has been a top priority of the Road Commission for many years; however, funding has not been available for the improvements.

Pat Kubbe, 13353 Wolf Creek Road, commented that the driveways along the road are higher than the road.

Mary Lou Schepke, 13250 Wolf Creek Road, informed the Board that she made a videotape of the road conditions several years ago and sent it along with a letter to the legislators.

Lois Hall, 2553 Hobbs Drive, expressed her appreciation to the Board for the improved conditions on the Hamilton Road Natural Beauty Trail.

Paul Wolne, 19087 Reider School Road, suggested the Road Commission get a second brush hog to perform more roadside clearing. Mr. Wolne also remarked that the crossroad culvert recently replaced under Reider School Road needs additional ditching and gravel.

MANAGING DIRECTOR REPORT

Managing Director Larry Orcutt presented a brief update on the following:

- Obtaining estimates from contractors to submit to the insurance company for heating system repairs.
- An additional 5,000 tons of 22A Modified Aggregate is being produced at Flanders Pit in Alpena County in anticipation of additional gravel projects planned to be performed this fall. The contractor producing the gravel in the pit offered to produce the additional 5,000 tons at their original bid price of \$1.77 per ton.
- Requests for Quotations for furnishing various road and street name signs have been sent out to vendors. The County of Alpena will reimburse the Road Commission up to \$2,000 this year for road name signs.
- Annual pavement surface ratings (PASER) are being performed September 9-10 on paved Primary roads in Alpena County.
- The paving of a segment of Halley Road has been completed. The project is a joint project with Alpena Beverage Company and Alpena Township.

- The 2015 budget includes \$10,000 for brush spraying along roadsides of various Primary roads. Anticipate completing the herbicide application this month.
- Alpena County Road Commission offices will be closed September 4-7, 2015, in observance of Labor Day.
- Several area road transportation officials will be meeting with local legislators at the Montmorency County Road Commission in Atlanta on September 2 to discuss concerns with local road funding.
- Beginning the hiring process to fill the vacancy of a Road Commission truck driver retiring in October.
- A new GMC Acadia was delivered to the Road Commission on Friday, August 28, to replace the Managing Director's 2006 GMC Envoy.

COUNTY ROAD REPORT

The Superintendent presented the County Road Report for the period August 10, 2015, through August 23, 2015.

Moved by Sterns, seconded by Heise, that all reports become a part of the minutes. Motion carried unanimously.

COMMISSIONERS' COMMENTS

There were no Commissioners' comments.

BIDS

PROJECT NO. A489.532-SCOTT ROAD RESURFACING

The following two bids were received August 26, 2015, for resurfacing 1.48 miles of Scott Road from 1.5 mi. east of Hubbard Lake Road to Lytle Road in Ossineke Township:

Elmer's Crane & Dozer, Inc.	\$538,646.70
D. J. McQuestion & Sons, Inc.	\$685,331.30

TOWNSHIP MATCH

The Road Agreement with Ossineke Township, approved by the Board for the Scott Road Resurfacing Project at their regular meeting May 19, 2015, included the stipulation that the Road Commission will contribute 33.3% of the actual cost of the project up to \$175,000. Ken Lobert, Ossineke Township Supervisor, requested the Board remove the cap of \$175,000 and agree to a one-third Road Commission/two-thirds Township match for this project.

Moved by Sterns, seconded by Heise, to remove the cap of \$175,000 in matching funds and to match Project No. A489.532-Scott Road Resurfacing on a one-third Road Commission/two-thirds Township basis. Motion carried unanimously.

Moved by Sterns, seconded by Heise, to accept the low bid submitted by Elmer's Crane & Dozer in the amount of \$538,646.70 for Project No. A489.532-Scott Road Resurfacing. Motion carried unanimously.

QUOTATIONS

The following quotations were submitted for hot water heat restoration work following a line leak which occurred July 27, 2015, in the lower level of the Road Commission building:

Weinkauf Plumbing & Heating

Proposal to furnish labor and materials to repair lines to boiler . . . \$7,973.00

Gilbertson Construction LLC

Proposal to furnish labor and materials to repair water damage to flooring and walls . . . \$2,740.00

Servicemaster Home & Office

Water damage and restoration and carpet cleaning . . . \$2,092.27

Moved by Sterns, seconded by Heise, to approve the above quoted restoration work, pending approval of the Road Commission's property damage insurance carrier. Motion carried unanimously.

AUGUST 2015 BILLS

Moved by Sterns, seconded by Heise, to approve the August 2015 bills in the amount of \$684,709.97. Motion carried unanimously.

PURCHASES

Moved by Sterns, seconded by Heise, to approve the following purchases:

<u>Item</u>	<u>PO/Inv.</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
1	21755	08/25/15	Alpena Oil Company, 2597 gals. no-lead gasoline @ \$1.6895/gal.	\$ 4,387.63
2	40512425	08/08/15	Asphalt Materials, Inc., 13,161 gals. HFRS-2.	\$22,096.45
3	27806	08/19/15	Freese Hydraulics, seal kit for Truck No. 80.	\$ 514.00
4	140974	08/18/15	Michigan Paving & Materials Co., 14,115.29 gals. QTF Seal for fog sealing.	\$21,107.42
5	16-5011	08/25/15	Red Holman GMC, 2016 GMC Acadia Crossover per Michigan MiDeal contract.	\$33,528.00
Total Purchases:				<u>\$81,633.50</u>

Motion carried unanimously.

CONTRACT PAYMENTS

Moved by Sterns, seconded by Heise, to approve the following contract payments:

<u>Item</u>	<u>PO/Inv.</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
1	2802	08/14/15	M & M Pavement Marking, pavement markings on various County roads.	\$28,698.75
2	AP379649	08/12/15	Michigan Dept. of Transportation, local progress billing No. 2 for Nicholson Hill Road from Bushey Road easterly to Spruce Road.	\$ 4,054.02
Total Contract Payments:				<u>\$32,752.77</u>

Motion carried unanimously.

MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM
ANNUAL MEETING

Moved by Sterns, seconded by Heise, that Larry Orcutt be appointed as the Officer Delegate to serve at the 2015 MERS Annual Meeting to be held October 8-9, 2015, at Grand Rapids, Michigan, and Julia Patterson be appointed as the Officer Alternate. Motion carried unanimously.

In a secret ballot election conducted August 12, 2015, the employees elected Bryan DeCare as the Employee Delegate and Todd Precord as Employee Alternate to serve at the 2015 MERS Annual Meeting.

NEXT MEETING DATE

Moved by Sterns, seconded by Heise, to change the meeting scheduled for 3:00 p.m., Tuesday, September 15, 2015, to 3:00 p.m., Tuesday, September 22, 2015, due to a scheduling conflict. Motion carried unanimously.

ADJOURNMENT

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 3:50 p.m.

Darrel A. Spragg
Chairman

Susan D. Crowell,
Board Secretary