

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY ROAD COMMISSION**

August 4, 2015

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Darrel A. Spragg, at 3:00 p.m.

ROLL CALL

Present: Commissioners Tom Heise, Darrel Spragg and Fred Sterns
Absent: None

Staff present: Larry Orcutt, Managing Director; Curt Gonyea, Superintendent; Julia Patterson, Finance Director; Jim Mazrum, Road Commission Attorney; and Susan Crowell, Board Secretary.

Others present: Gerald Leschinger, Ossineke Township; Ken Lobert, Supervisor, Ossineke Township;.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

Moved by Sterns, seconded by Heise, to adopt the agenda as presented. Motion carried unanimously.

MINUTES

Moved by Sterns, seconded by Heise, to approve the minutes of the regular meeting of July 7, 2015. Motion carried unanimously.

COMMUNICATIONS

- A. James deSpelder, Administrator and CEO, County Road Association Self-Insurance Fund, letter dated July 7, 2015, congratulating the Alpena County Road Commission on making the CRASIF Honor Roll for 2014-15 coverage year.
- B. Elizabeth Littler, e-mail communications dated July 17, 2015, and July 22, 2015, regarding roadside mowing.
- C. Rebecca Curtis, P.E. Bridge Management Engineer, Michigan Department of Transportation, letter dated July 13, 2015, regarding National Bridge Inspection Standards Load Rating Evaluations.
- D. Alpena County Intergovernmental Road Committee, agenda for meeting being held August 6, 2015, at Alpena Township Hall.
- E. Kelly Bekken, Northern Michigan Association of Road Commissions, memo dated July 29, 2015, regarding nominations needed for NMARC and CRAM positions.

Moved by Sterns, seconded by Heise, that the above communications become part of the minutes. Motion carried unanimously.

CITIZENS APPEARING BEFORE THE BOARD

Paul Wolne, 19087 Reider School Road, expressed his appreciation to the Road Commission for taking care of the roads this year and putting in a culvert today. He will request more funding from the township for road maintenance.

Lois Hall, 2553 Hobbs Drive, remarked that the salvaged millings from the Walmart parking lot used to fill the water hole on Hamilton Road worked very well. The Adopt-A-Road volunteers recently performed roadside cleanup in the Hamilton Road area and requested assistance from the Road Commission with removing the large items, including mattresses, from the roadside. Chairman Spragg responded that a dumpster would be available at the site from Greenway Disposal to assist with the cleanup. Mrs. Hall noted that one person was caught illegally dumping and is being prosecuted.

Ken Lobert, Supervisor, Ossineke Township, expressed his hope that townships are not eliminated so that citizens have a better opportunity to be heard at the grass roots level.

MANAGING DIRECTOR REPORT

Managing Director Larry Orcutt presented a brief update on the following:

- Scott Road resurfacing project design is nearing completion and anticipate advertising for bids by the end of the week.
- The Board discussed the addition of overhead charges for township projects. Mr. Orcutt explained that overhead charges are applied only on direct Road Commission labor and equipment rental charges at the rate of 10 percent.
- Working on the resurfacing project for Werth Road, from US-23 to Piper Road, and Nicholson Hill Road, from Bushey Road to Wolf Creek Road, scheduled for construction in 2016.
- The State of Michigan has allocated \$102 million in the next fiscal year budget starting October 1, 2015, to be distributed to local road agencies in four equal payments throughout the year. Alpena County Road Commission's share is \$519,000, with payments of approximately \$129,000 each anticipated to be received on November 1, 2015, February 1, 2016, May 1, 2016, and August 1, 2016. Road Commission staff met to discuss options for spending the additional funding and their recommendations will be submitted to the Board for consideration at the next regular meeting.

COUNTY ROAD REPORT

The Superintendent presented the County Road Report for the period June 29, 2015, through July 26, 2015.

JUNE FINANCIAL REPORT

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended June 30, 2015.

BUDGET STATUS REPORT

The Finance Director presented the Budget Status Report through June 30, 2015, and the Projected Budget Status through December 31, 2015.

Moved by Sterns, seconded by Heise, that all reports become a part of the minutes. Motion carried unanimously.

COMMISSIONERS' COMMENTS

There were no Commissioners' comments.

QUOTATIONS

TRANSPORT AND STOCKPILE 29A COARSE AGGREGATE

The following two quotes were received July 16, 2015, to transport and stockpile MDOT Specification 29A Coarse Aggregate at two locations in Alpena County for use during sealcoating operations:

<u>Location</u>	<u>Quantity</u>	<u>Elmer's Crane & Dozer</u>		<u>Everett Goodrich</u>	
		<u>Unit</u>	<u>Total</u>	<u>Unit</u>	<u>Total</u>
Wilson School, Herron Road	1300 T	\$2.80	\$3,640.00	\$3.24	\$4,212.00
Hubbard Lake @ Nicholson Hill	450 T	\$3.20	\$1,440.00	\$3.24	\$1,458.00

Moved by Sterns, seconded by Heise, to accept the quotation submitted by Elmer's Crane and Dozer to transport and stockpile MDOT Specification 29A Coarse Aggregate. Motion carried unanimously.

QUOTATIONS

CULVERT

Four quotations were received July 29, 2015, for furnishing miscellaneous sizes of CSP culvert, bands, and end sections for inventory and use on MDOT TWA projects.

Totals of the quotations received are as follows:

Cadillac Culvert	\$13,146.30
St. Regis Culvert	\$13,561.48
Contech	\$13,946.64
Jensen Bridge & Supply	\$ 2,445.28*

**Did not quote all items*

Moved by Sterns, seconded by Heise, to accept the quotation submitted by Cadillac Culvert for furnishing various sizes of CSP culvert, bands and end sections. Motion carried unanimously.

JULY 2015 BILLS

Moved by Sterns, seconded by Heise, to approve the July 2015 bills in the amount of \$475,082.43. Motion carried unanimously.

PURCHASES

Moved by Sterns, seconded by Heise, to approve the following purchases:

<u>Item</u>	<u>PO/Inv.</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
1	PO21753	07/29/15	Alpena Oil Company, 2700 gals. no-lead gas @ \$1.9195/gal.	\$ 5,182.65
2	07/13/15		Bob's Muffler and Brake Center, fan clutch, wheel bearing, brake caliper, and ball joint for Vehicle No. 1.	\$ 844.61
3	56138	07/15/15	Cogitate, Inc., quarterly software support.	\$ 1,481.38
4	420858	07/07/15	Elmer's Crane and Dozer, Inc., 262.05 tons 23A road gravel @ \$4.30/ton.	\$ 1,126.85
5	820057	07/29/15	Elmer's Crane and Dozer, Inc., transport and stockpile 451.01 tons of 29A coarse aggregate from Specification Stone Products to Wilson School for sealcoat surfacing @ \$2.80/ton.	\$ 1,262.83
6	820058	07/29/15	Elmer's Crane and Dozer, Inc., transport and stockpile 400.96 tons of 29A coarse aggregate from Specification Stone Products to Hubbard Lake @ Nicholson Hill for sealcoat surfacing @ \$3.20/ton.	\$ 1,283.07
7	422572	07/22/15	Elmer's Crane and Dozer, Inc., 205.86 tons 23A road gravel @ \$4.30/ton.	\$ 885.21
8	23912	07/31/15	Everett Goodrich Trucking Inc., 70.30 tons of asphalt @ \$70.00/ton used for wedging and overlaying Scott Road.	\$ 4,921.00
9	19483	07/30/15	Hansen Sales & Service, grill for Truck No. 85.	\$ 603.14
10	002972	07/24/15	McVeigh's Truck Springs, rebush rear walking beam and rebuild front spring on Truck No. 81.	\$ 1,031.84
11	140392	07/22/15	Michigan Paving & Materials Co., 3465.76 gals. AMS Seal SP @ \$2.15/gal.	\$ 7,451.38
12	2051741	07/22/15	Specification Stone Products, 400.96 tons 29A LS @ \$7.85/ton.	\$ 3,147.53
13	2051678	07/23/15	Specification Stone Products, 451.01 tons 29A LS @ \$7.85/ton.	\$ 3,540.44
14	2052799	07/27/15	Specification Stone Products, 79.70 Tons 29A LS @ \$7.85/ton.	\$ 625.65
15	31750	06/26/15	Terminal Supply Co., (8) top lights for inventory.	\$ 630.81
16	1193255	07/16/15	Valley Truck Parts, parts to rebuild rear differential Truck No. 48.	\$ 1,133.94

<u>Item</u>	<u>PO/Inv.</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
17	89045	07/08/15	Zaremba Equipment Inc., suspension for Truck No. 87.	\$ 1,067.72
Total Purchases:				\$ <u>36,220.05</u>

Motion carried unanimously.

CONTRACT PAYMENTS

Moved by Sterns, seconded by Heise, to approve the following contract payments:

<u>Item</u>	<u>PO/Inv.</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
1	378885	07/16/15	Michigan Dept. of Transportation, local progress billing No. 1 for Nicholson Hill Road resurfacing project.	\$221,106.99
2	7508	07/30/15	Wolverine Sealcoating LLC, for crack sealing various county roads.	\$ 51,026.00
Total Contract Payments:				\$ <u>272,132.99</u>

Motion carried unanimously.

MONAGHAN POINT ROAD

The Managing Director reported that he and Superintendent Curt Gonyea met with Alpena Township Supervisor Marie Twite and MacArthur Construction on Monaghan Point Road last week to review the job and clarify MacArthur Construction's intent to cut trees seven feet each side of the road, remove the stumps and fill in the stump holes. There is a fence located in the right-of-way and an encroachment removal order will be sent to the property owner for its removal. A road agreement with Alpena Township and a contract with MacArthur Construction will be prepared.

CROWN CASTLE TOWER SITE LEASE

A communication was received from Crown Castle indicating that their proposed subtenant has cancelled their application to lease tower space. As a result, Crown Castle is proposing additional changes to a modified lease. The proposed changes include removing language that the tower reverts to the Road Commission at the end of the agreement and adding language that the Road Commission would have to provide notice of its desire for Lessee to remove the chain link fence and any road constructed by Lessee within 30 days of the lease expiration.

The proposed lease modifications were referred to the Road Commission Attorney for response, including expressing the Board's concern with removing the language that the tower reverts to Lessor and requesting some reporting requirements on Lessee's revenues.

VEHICLE PURCHASE/LEASE OPTIONS

Managing Director Larry Orcutt presented various purchase/lease options for replacement of the 2006 GMC Envoy.

After discussion, it was moved by Sterns, seconded by Heise, to authorize the purchase of a 2015 GMC Acadia through the MiDeal State Purchasing Program at a cost of \$32,826. Motion carried unanimously.

WAYNE ROAD RECONSTRUCTION

The Managing Director reported that Road Commission crews completed washout repairs and slope restoration work on the Wayne Road reconstruction project. The Contractor's payment will be reduced by 50.5 syds. for work performed on the areas identified to the Contractor as nonconforming and not completed by the Contractor.

CHILDREN PLAYING SIGNS

Managing Director Larry Orcutt noted that staff has received several requests recently from residents for the installation of Children Playing signs by their homes as an attempt to slow down motorists. Such requests have been denied in the past and Mr. Orcutt was seeking confirmation on the Board's position regarding the installation of nonconforming signs on the roadways. Children Playing signs are not recognized by the State or the Federal Highway Administration as official traffic control devices and there is no evidence that these signs prevent accidents or reduce the speed of vehicles.

Moved by Sterns, seconded by Heise, that the Alpena County Road Commission not allow the installation of Children Playing signs along county roads. Motion carried unanimously.

**NORTHERN MICHIGAN ASSOCIATION OF ROAD COMMISSIONS
VOTER AUTHORIZATION**

Moved by Sterns, seconded by Heise, to name Darrel Spragg as Voting Delegate and Fred Sterns as Alternate Voting Delegate authorized to vote on all matters on behalf of the Commission at the Northern Michigan Association of Road Commissions Annual Meeting on September 17, 2015. Motion carried unanimously.

NEXT MEETING DATE

The next regularly scheduled meeting of the Board will be 3:00 p.m., Tuesday, August 18, 2015.

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ADJOURNMENT

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 4:25 p.m.

Darrel A. Spragg
Chairman

Susan D. Crowell,
Board Secretary