

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY ROAD COMMISSION**

January 27, 2015

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Darrel A. Spragg, at 3:00 p.m.

ROLL CALL

Present: Commissioners Tom Heise, Darrel Spragg and Fred Sterns.
Absent: None.

Staff present: Larry Orcutt, Managing Director; Curt Gonyea, Superintendent; Julia Patterson, Finance Director; James Florip, Road Commission Attorney, and Susan Crowell, Board Secretary.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

Moved by Sterns, seconded by Heise, to adopt the agenda as presented. Motion carried unanimously.

MINUTES

Moved by Sterns, seconded by Heise, to approve the minutes of the regular meeting of January 6, 2015. Motion carried unanimously.

COMMUNICATIONS

- A. **Beaver Lake area residents**, letter dated January 1, 2015, expressing appreciation for road maintenance over the last year.
- B. **Straits Area Council**, announcement dated January 9, 2015, announcing the next regular meeting of the Council being held Tuesday, February 3, 2015, in Mackinaw City.

Moved by Sterns, seconded by Heise, that the above communications become part of the minutes. Motion carried unanimously.

CITIZENS APPEARING BEFORE THE BOARD

Paul Wolne, 19087 Reider School Road, came before the Board to suggest that a representative of the Road Commission attend the next Intergovernmental Committee meeting scheduled for February 5, 2015, at the Maple Ridge Township Hall. He is requesting the townships increase their budgets to include more funds to be spent on local roads.

Bonnie Krajniak, 14848 Hull Road, appeared before the Board to make a complaint regarding holes in Enger Road. She encouraged the road commissioners to travel the rural roads in the county and become more familiar with the road conditions.

MANAGING DIRECTOR REPORT

Managing Director Larry Orcutt presented a brief update on the following:

- Bids will be received on Friday, February 20, 2015, for furnishing the annual material requirements.
- Working with MDOT on a review of programming and proposal documents for the resurfacing of Nicholson Hill Road from Spruce Road to Bushey Road. Anticipating an April letting.
- 2016 Small Urban STP funds have been awarded for resurfacing Werth Road from US-23 to Piper Road. The funds will be available after October 1, 2015 and design work is in progress.
- The Road Commission has made \$140,000 in matching funds available to the townships for 2015. Notices have been sent to the townships informing them of the annual matching appropriations.
- A Michigan Townships Association meeting is scheduled for 7:00 p.m. on February 16, 2015, in Ossineke.

COUNTY ROAD REPORT

The Superintendent presented the County Road Report for the period December 29, 2014, through January 18, 2015.

FINANCIAL REPORT

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended December 31, 2014.

Moved by Sterns, seconded by Heise, that all reports become a part of the minutes. Motion carried unanimously.

PURCHASES

Moved by Sterns, seconded by Heise, to approve the following purchases:

<u>Item</u>	<u>PO/Inv.</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
1	45236	01/19/15	Alpena Diesel Service, fuel injector for Truck No. 89.	\$ 817.96
2	21729	01/13/15	Alpena Oil Company, 2,599 gals. no-lead gas @ \$1.2295/gal.	\$ 3,195.47
3	21730	01/15/15	Alpena Oil Company, 9,997 gals. diesel fuel @ \$1.6795/gal.	\$ 16,789.96

<u>Item</u>	<u>PO/Inv.</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
4	55682	01/15/15	Cogitate, quarterly software support.	\$ 1,481.38
5	34264	01/05/15	Grand Traverse Diesel Service, 2015 Western Star Cab and Chassis, 7-year 250,000 mile extended warranty.	\$117,165.00
6	118287	01/15/15	Lake State Railway Company, annual signal maintenance @ Werth Road.	\$ 1,271.00
7	1086776	01/08/15	Northern Energy, Inc., 55 gal. anti-freeze @ \$4.94/gal. and 55 gal DELO 50/50 @ \$7.79/gal.	\$ 700.15
8	4287	11/10/14	PIE&G, replacement of power pole damaged by Road Commission brush hog.	\$ 585.90
9	2010239	01/02/15	Specification Stone Products, 207.54 tons 22A @ \$4.47/ton.	\$ 927.70
10	6769	01/20/15	Truck & Trailer Specialties, miscellaneous parts to rebuild two underbody scrapers #155 and #157.	\$ 4,144.65
11	6813	01/22/15	Truck & Trailer Specialties, two cylinders for underbody scraper #171.	\$ 767.40
12	24361	01/26/15	West End Distributing, heating coil, fuel nozzle, and electrodes for pressure washer #175.	\$ 1,098.57
Total Purchases:				<u>\$148,945.14</u>

Motion carried unanimously.

CONTRACT PAYMENTS

Moved by Sterns, seconded by Heise, to approve the following contract payments:

<u>Item</u>	<u>PO/Inv.</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
1	10637X	01/13/15	Gillard, Bauer, Mazrum, Florip, Smigelski & Gulden, 2014 legal services in excess of retainer.	\$ 2,907.50
2	373381	01/13/15	Michigan Dept. of Transportation, local progress billing No. 3 for Werth Road, Hubbard Lake Road to Spruce Road.	\$ 2,005.64
3	50819	01/10/15	R. S. Scott Associates, Inc., 21 bridge inspections and river cross sections.	\$ 7,550.00
Total Contract Payments:				<u>\$12,463.14</u>

Motion carried unanimously.

COUNTY ROAD ASSOCIATION OF MICHIGAN
BOARD OF DIRECTORS' BALLOT

Moved by Sterns, seconded by Heise, to cast a vote for Douglas Robidoux, Mason County, Northern Michigan Association of Road Commissions, to serve on the Board of Directors of the County Road Association of Michigan. Motion carried unanimously.

UPDATE TITLE VI NON-DISCRIMINATION PLAN

Moved by Sterns, seconded by Heise, to adopt the updated Title VI Non-Discrimination Plan. Motion carried unanimously.

PRIMARY AND LOCAL ROAD SYSTEM
PAVED ROAD RATINGS

The Managing Director presented information summarizing the paved road ratings on both the Primary and Local road systems. A comparison of the surface condition trend from 2011 to 2014 indicates the Local system is remaining basically consistent with over 50% of the Local Road pavements falling into the Poor condition category. The Primary system indicates an improvement in the percent of Good roads which is the result of preventative maintenance activities including sealcoating, mill and overlay, and overlay. Mr. Orcutt noted that the rating system reflects the condition of the actual pavement surface and not the underlying condition.

NEXT MEETING DATE

The next regularly scheduled meeting of the Board will be 3:00 p.m., Tuesday, February 24, 2015.

ADJOURNMENT

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 3:30 p.m.

Darrel A. Spragg, Chairman

Susan D. Crowell,
Board Secretary