

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY ROAD COMMISSION**

December 28, 2017

The Board of County Road Commissioners of the County of Alpena met in special session on the above date and the meeting was called to order by the Chairman, Fred Sterns, at 1:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present: Commissioners Sterns, Heise, and Spaulding.
Absent: None.

Staff present: Larry Orcutt, Managing Director; Curt Gonyea, Superintendent; Julia Patterson, Finance Director/Board Secretary.

Others Present: Ken Lobert, Ossineke Township Supervisor.

AGENDA

Moved by Spaulding, seconded by Heise, to adopt the agenda as presented. Motion carried unanimously.

PUBLIC HEARING ON PROPOSED 2018 BUDGET

The Chairman opened the public hearing on the proposed 2018 budget.

There was no public comment.

PURCHASES

Moved by Spaulding, seconded by Heise, to approve the following purchases in the amount for \$9,012.85:

Item	PO/Inv	Date	Description	Amount
1	12352	12/22/17	Creative Benefits & Insurance Solutions, LC., Underground storage tank insurance renewal for 2018.	\$5,833.28
2	01p58817	12/21/17	Michigan TruckSpring, new spring set for Truck #086.	\$1,151.82
3	7340003294	12/18/17	Tredroc Tire Services, Five (5) 12R22.5 Drive Cap Tires @ \$202.35/tire and ten (10) medium truck tire disposal @\$10.00/tire.	\$1,111.75
4	7340003334	12/20/17	Tredroc Tire Services, Two (2) 315/80R22.5 tires @ \$458.00/tire for Truck #093.	\$916.00
			TOTAL PURCHASES	\$9,012.85

Motion carried unanimously.

CONTRACT PAYMENTS

Moved by Spaulding, seconded by Heise, to approve the following contract payments in the amount of \$1,327.50:

Item	PO/Inv	Date	Description	Amount
1	2274	12/7/17	Huron Engineering and Surveying, Inc., design engineering services for Indian Reserve Road.	\$1,327.50
TOTAL CONTRACT PAYMENTS				\$1,327.50

Motion carried unanimously.

AMENDED 2017 BUDGET

Moved by Spaulding, seconded by Heise, to approve the amended 2017 budget as presented by the Finance Director:

	ORIGINAL BUDGET 2017	BUDGET AMENDMENTS 2017	AMENDED BUDGET 2017
<u>Revenues & Other Sources:</u>			
Federal Sources	\$472,625	(\$31,562)	\$441,063
State Sources	\$3,998,044	\$448,647	\$4,446,691
Local Sources	\$464,000	\$38,526	\$502,526
State Trunklines	\$558,790	\$321,340	\$880,130
Interest & Other	\$41,100	\$4,608	\$45,708
TOTAL REVENUES & OTHER SOURCES:	\$5,534,559	\$781,559	\$6,316,118
<u>Expenditures:</u>			
Primary Heavy Maintenance/Structures	\$1,545,000	(\$64,040)	\$1,480,960
Primary Maintenance	\$1,416,400	(\$151,946)	\$1,264,454
Local Heavy Maintenance/Structures	\$420,000	(\$154,317)	\$265,683
Local Maintenance	\$1,182,000	\$165,490	\$1,347,490
State Trunklines	\$497,790	\$155,406	\$653,196
Equipment Expense (net)	(\$400,825)	(\$81,086)	(\$481,911)
Distributive Expense (net)	\$1,268,650	\$138,021	\$1,406,671
Administrative Expense (net)	\$262,990	(\$35,968)	\$227,022
Capital Outlay (net)	\$65,900	(\$72,645)	(\$6,745)
TOTAL EXPENDITURES:	\$6,257,905	(\$101,085)	\$6,156,820
NET REVENUES (EXPENDITURES)	(\$723,346)	\$882,644	\$159,298

Motion carried unanimously.

Moved by Spaulding, seconded by Heise, to approve the proposed 2018 budget as presented:

	APPROVED BUDGET 2018
<i>Revenues & Other Sources</i>	
Federal	\$411,817
State	\$4,606,044
Local	\$487,000
State Trunklines	\$778,243
Interest & Other	\$36,100
TOTAL REVENUES & OTHER SOURCES:	\$6,319,204
<i>Expenditures</i>	
Primary Heavy Maintenance/Structures	\$1,570,000
Primary Maintenance	\$1,515,400
Local Heavy Maintenance/Structures	\$510,000
Local Maintenance	\$1,253,000
State Trunkline Maintenance	\$518,408
Equipment Expense (net)	(\$408,180)
Distributive Expense (net)	\$1,408,062
Administrative Expense (net)	\$254,137
Capital Outlay (net)	\$369,200
TOTAL EXPENDITURES:	\$6,990,027
NET REVENUE (EXPENDITURES)	(\$670,823)

Motion carried unanimously.

ADJOURNMENT

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 1:20 p.m.

Frederick G. Sterns,
Chairman

Julia G. Patterson,
Board Secretary