

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY ROAD COMMISSION**

October 17, 2017

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Fred Sterns, at 3:00 p.m.

ROLL CALL

Present: Commissioners Fred Sterns, Tom Heise and Tom Spaulding.
Absent: None.

Staff present: Larry Orcutt, Managing Director; Julia Patterson, Finance Director/Board Secretary; Curt Gonyea, Superintendent; and James Mazrum, Road Commission Attorney.

Others Present: Jerry Leschinger, Ossineke Township Trustee; Ken Lobert, Ossineke Township Supervisor; and Nico Tucker, Transportation & Resource Planner, NEMCOG.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

Moved by Spaulding, seconded by Heise, to adopt the agenda as presented. Motion carried unanimously.

PUBLIC HEARING FOR FEDERAL TRANSPORTATION PROJECTS

A public hearing was held to hear input on improvement projects being considered for funding using the Federal Surface Transportation program during the period of 2018 through 2021.

Managing Director Larry Orcutt welcomed those in attendance and explained that the selected projects will be submitted for consideration at the annual meeting of the Region 9 Rural Task Force scheduled for Friday, November 10, 2017. Mr. Orcutt explained the task force will be meeting to review and prioritize projects for each of the eight regional counties. He reviewed the funding allocations and eligibility of roads for use of the funds. Rural cities and villages and public transit are also eligible for use of these funds.

Commissioner Sterns inquired as to how the annual allocation for future funding is determined. Mr. Orcutt responded that they are based on historical data.

Commissioner Heise questioned as to what the public transit are able to use their allocation on. Mr. Orcutt responded that they can use it on any capital improvement including radio equipment, new buses, building improvements, etc. Thunder Bay Transportation has chosen not to request any of the allocation this year.

Mr. Orcutt explained that paving of Wolf Creek Road, from Nicholson Hill Road to one mile South, was previously planned for 2020, but plan on including it in the 2019 targeted allocation, as well as to add the Wolf Creek Road, one mile South to Scott Road, for advanced construction, and that would complete two miles of Wolf Creek Road. The Alpena County Road Commission would have to use their funds to pay for one year of Federal share and then be reimbursed once the federal funds are available. The engineering for the Wolf Creek Road reconstruction project could possibly be started this year with the bid construction in 2019.

No project would be planned for 2020. Mr. Orcutt proposed to repave Cathro Road, from Long Rapids Road to Boilore Road, in 2021 as a STP project.

The following proposed projects for utilization of Rural STP and State TEDF-D funds were presented:

- 2018-Indian Reserve Road, Werth Road to Precour Road
- 2019-French Road-.5 mile South of Bloom to Lacombe.
- 2019-Wolf Creek - Nicholson Hill Road to 1 mile South
- 2019-Wolf Creek-1 mile South to Scott (Adv. Const.)
- 2020-Wolf Creek Road payback
- 2021-Cathro Road-Long Rapids Road to Lacombe Road

Several "illustrative projects", which are smaller in scope, were also proposed to utilize any additional funds if it appears all task force funds are not going to be used in the fiscal year.

There being no further comments, the Chairman declared the public hearing closed at 3:20 p.m.

MINUTES

Moved by Spaulding, seconded by Heise, to approve the minutes of the regular meeting of October 3, 2017. Motion carried unanimously.

COMMUNICATIONS

- A. Straits Area Council, announcement dated October 6, 2017, of the next meeting of the Straits Area Council being held Tuesday, November 7, 2017, at Audie's Restaurant in Mackinaw City.

Moved by Spaulding, seconded by Heise to make the communications a part of the minutes. Motion carried unanimously.

CITIZENS APPEARING BEFORE THE BOARD

Bonnie Krajniak, 14848 Hull Road, appeared before the Board to question whether Salina Road and Enger Road will be graded after the Carr/Posen Road project is completed since the roads are in poor condition from the heavy traffic from the contractor trucks.

Ken Lobert, Ossineke Township Supervisor, came before the Board to commend the Road Commission for the excellent job on brush hog work that was done in Ossineke Township. He also requested that the Road Commission hire an additional employee to run the brush hog every day.

MANAGING DIRECTOR REPORT

Managing Director Larry Orcutt presented a brief update on the following:

- Carr/Posen Road reconstruction project is progressing well with the paving to be completed on October 17th. Completion date is estimated for October 20, 2017. There are additional costs but still close to the budgeted amount.
- Indian Reserve Road, South of Werth Road, submitted project programming to MDOT with anticipation of a March 2018 bid letting date.
- Werth Road Bridge TS&L plan from R.S. Scott Associates Inc., has been approved by MDOT. Project planned for 2019.

- Received an email from the State with information regarding the railroad grade program funding for railroad crossing improvements. Lake State Railway also requested suggestions for railroad crossings improvements. Recommended Werth Road railroad crossing as it is the highest traveled crossing in the county and does need improvement. No matching funds are needed for this grant.
- A cybersecurity technician reviewed the Road Commission computer workstations to see if security improvements need to be done to protect our computer system. Report will be sent.

COUNTY ROAD REPORT

The Superintendent presented the County Road Report for the period September 25, 2017 through October 8, 2017.

SEPTEMBER FINANCIAL REPORT

The Finance Director presented the Financial Report for the month of September 2017.

BUDGET STATUS REPORT

The Finance Director presented the Budget Status Report through September 30, 2017.

Moved by Spaulding, seconded by Heise, that all reports become a part of the minutes. Motion carried unanimously.

COMMISSIONERS' COMMENTS

Commissioner Heise commented that the residents on Naylor road are very satisfied with the gravel that was placed on the road.

PURCHASES

Moved by Spaulding, seconded by Heise, to approve the following purchases in the amount of \$15,105.27:

Item	PO/Inv	Date	Description	Amount
1	21841	10/10/17	Alpena Oil Co., 2,699 gallons nolead gas @ \$1.7390/ gallon.	\$4,693.56
2	74897293	10/17/17	Alro Steel Corp., five (5) structural pipes for garage door guards.	\$574.49
3	47861523	10/13/17	Bentley Systems, Annual Micro Station Select Software Subscription.	\$990.00
4	7	10/2/17	Hubbard Lake Volunteer Fire Dept., purchase of 6 truck tires @ \$ 100.00 per tire for Truck #085.	\$600.00
5	46527	10/2/17	Jack Millikin, Inc. Excavating, 840 tons @ \$2.14285/ton screened sand for ballast mix yard stockpile.	\$1,800.00
6	27413	10/10/17	Northern Energy, 48 gallons HYD AW 46 @\$3.49/gallon and 123 gallons 15W40 bulk oil@\$5.32/gallon.	\$821.88
7	488824	10/10/17	Team Elmer's, 963.57 tons 23A gravel @ \$4.60/ ton for county roads.	\$4,432.42
8	73400002545	10/11/17	Tredroc Tire Services, Four (4) LT235/80R17 tires @ \$151.18/tire for dump truck #035.	\$604.72
9	3-1202587	10/6/17	Valley Truck Parts, Clutch assembly for Truck #080.	\$588.20
TOTAL PURCHASES				\$15,105.27

Motion carried unanimously.

CONTRACT PAYMENTS

Moved by Spaulding, seconded by Heise, to approve the following contract payments of \$346,417.07:

			Description	Amount
1	Est. 2	10/15/17	Elmer's Crane and Dozer, Inc., progress payment #2 for Carr/Posen Road reconstruction.	\$332,669.18
2	2157	10/3/17	Huron Engineering and Surveying, Inc., construction engineering assistance for Carr/Posen Road.	\$1,517.50
3	2158	10/3/17	Huron Engineering and Surveying, Inc., design engineering services for Indian Reserve Road.	\$3,680.00
4	52112	9/30/17	R.S. Scott Associates, Inc., survey and design of LBP bridge replacement for Werth Road over Mud Creek.	\$8,550.39
TOTAL CONTRACT PAYMENTS				\$346,417.07

Motion carried unanimously.

QUOTATIONS

Moved by Spaulding, seconded by Heise, to accept the estimate from Zann Bros. Construction for \$1,500.00 for labor to pour and finish the concrete slabs for the west garage door approach. Motion carried unanimously.

**MICHIGAN DEPARTMENT OF TRANSPORTATION
BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF ALPENA
AMENDATORY CONTRACT**

RESOLUTION

Moved by Commissioner Spaulding and seconded by Commissioner Heise, that Frederick G. Sterns, Chairman, is hereby authorized to sign the amendatory Contract No. 2017-0147 between the Michigan Department of Transportation and the Board of County Road Commissioners of the County of Alpena, Michigan.

Carried by a vote as follows:

Ayes: Commissioners Spaulding, Heise, and Sterns.
Nays: None

FEDERAL STP PLAN

Moved by Spaulding, seconded by Heise, to accept the Federal STP five year plan from the public hearing that was presented by Managing Director, Larry Orcutt. Motion carried unanimously.

NEXT MEETING DATE

The next regular meeting of the County of Alpena Road Commissioners will be held on Tuesday, November 7, 2017 at 3:00 p.m.

BOARD RECESS

The Chairman adjourned the meeting at 4:00 p.m. for recess to address the media.

BOARD RECONVENED

The Chairman reconvened the meeting at 4:08 p.m.

ROLL CALL

Present: Commissioners Sterns, Heise, and Spaulding
Absent: None

Staff present: Larry Orcutt, Managing Director; Curt Gonyea, Superintendent; and James Mazrum, Road Commission Attorney.

CLOSED SESSION

Moved by Spaulding, seconded by Heise, to go into closed session at 4:08 p.m. for the purpose of discussing union contract negotiations. Motion carried unanimously.

OPEN SESSION

Moved by Spaulding, seconded by Heise, to return to open session at 4:58 p.m. Motion carried unanimously.

ROLL CALL

Present: Commissioners Sterns, Heise, and Spaulding
Absent: None

Staff present: Larry Orcutt, Managing Director; Curt Gonyea, Superintendent; and James Mazrum, Road Commission Attorney.

ADJOURNMENT

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 5:00 p.m.

Frederick Sterns,
Chairman

Julia G. Patterson,
Secretary