

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY ROAD COMMISSION**

August 1, 2017

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Vice-Chairman, Tom Heise, at 3:00 p.m.

ROLL CALL

Present: Commissioners Tom Heise and Tom Spaulding.
Absent: Commissioner Fred Sterns.

Staff present: Larry Orcutt, Managing Director; Julia Patterson, Finance Director/Board Secretary; Curt Gonyea, Superintendent; and James Mazrum, Road Commission Attorney.

Others Present: Ken Lobert, Ossineke Township Supervisor; Jerry Leschinger, Ossineke Township Trustee; and Ron McDonald, County Commissioner.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

Moved by Spaulding, seconded by Heise, to adopt the agenda as presented. Motion carried unanimously.

MINUTES

Moved by Spaulding, seconded by Heise, to approve the minutes of the regular meeting of July 18, 2017. Motion carried unanimously.

COMMUNICATIONS

There were no communications.

CITIZENS APPEARING BEFORE THE BOARD

Rick Mesler, 3935 El Cajon Beach Road, appeared before the Board to inquire if there are speed limits on gravel roads since no signs are posted. Road Commission Attorney Jim Mazrum responded that it is presumptuous that the speed limit is 25 mph in residential areas and 55 mph in non-residential areas. Mr. Mazrum also stated that it is up to law enforcement to monitor the speed of the traffic for violations. Managing Director Larry Orcutt also responded that speed limits are not established on gravel roads since the conditions of the road change so much.

MANAGING DIRECTOR REPORT

Managing Director Larry Orcutt presented a brief update on the following:

- Paving projects--Hubbard Lake Road shoulders, Lacombe Road overlay, and Beaver Lake Park Road overlay and wedging were completed. Road Commission crew has the shoulders to do yet.
- Working on the Indian Reserve Road, south of Werth Road, design. Survey is complete and working on the preliminary road elevations.

- 2017 budget includes \$25,000 for local bridge and \$25,000 for primary bridge maintenance. The crew has been cleaning around guardrails to clean the bridges up.
- Planning on attending a meeting with Alpena Township Supervisor, Nathan Skibbe, next week regarding a proposal for the Road Commission to consider applying for alternate grant funds (non-motorized) and facilitate the grant process. The funds would be used to improve access at Thunder Bay Island. The Coordinator of the grant program will also be attending the meeting. An update will be given at the next Board meeting and a future decision could be made if the road commission wants to be the grant recipient.

COUNTY ROAD REPORT

The Superintendent presented the County Road Report for the period July 10, 2017 through July 23, 2017.

Moved by Spaulding, seconded by Heise, that all reports become a part of the minutes. Motion carried unanimously.

COMMISSIONERS' COMMENTS

Commissioner Heise expressed his gratitude to the City of Alpena for taking care of the dip on Genschaw Road that was caused by a water break in the spring.

PURCHASES

Moved by Spaulding, seconded by Heise, to approve the following purchases:

10A PURCHASES				
Item	PO/Inv	Date	Description	Amount
1	21834	7/26/17	Alpena Oil Co., 2,801 gallons nolead gas @ \$1.709/gallon.	\$4,786.91
2	427946	7/24/17	Bader & Sons Co., new drive shaft for rotary mower #331.	\$850.14
3	CRA006595	8/1/17	County Road Association Self-Insurance Fund (CRASIF), 2nd quarter workers' compensation premium.	\$8,910.00
4	23165	7/20/17	Northern Energy, Inc., 174 gallons @\$5.32/gal EC15W40 and 114 gallons @ \$3.49/gallon AW46 bulk oil.	\$1,323.54
5	832357	7/19/17	Team Elmer's, 960.169 tons of 23A Gravel at \$8.48/ton for tailgate spread on county roads.	\$8,142.24
6	28436A	7/19/17	Truck & Trailer Specialties of Boyne Falls, 130 Sandvik bits@ \$5.59 for equipment #114, #116, and #128	\$726.70
7	1201621	7/19/17	Valley Truck Parts, rebuild kit for fan hubs for Truck #91.	\$518.40
TOTAL PURCHASES				\$25,257.93

Motion carried unanimously.

Moved by Spaulding, seconded by Heise, to approve the following contract payments:

10B CONTRACT PAYMENTS				
Item	PO/Inv	Date	Description	Amount
1	3210	7/19/17	Bolen Asphalt Paving, Inc., HMA Shoulder Paving and HMA Overlay for Hubbard Lake Road, Beaver Lake Park Road, and Lacombe Road.	\$83,796.49

Motion carried unanimously.

QUOTATIONS

CULVERTS

Two quotations were received Monday, July 24, 2017, for furnishing miscellaneous sizes of CSP culverts and bands for restocking inventory.

Totals of the quotations received are as follows:

Cadillac Culvert	\$2,801.60
Jensen Bridge & Supply	\$2,839.68

Moved by Spaulding, seconded by Heise, to accept the quotation submitted by Cadillac Culvert for furnishing various sizes of CSP culverts and bands. Motion carried unanimously.

QUOTATIONS

STREET SIGNS

Three quotations were received Wednesday, July 12, 2017, for furnishing various street signs.

Totals of the quotations received are as follows:

Dornbos Signs	\$1,306.10
Hall Signs	\$1,441.64
Newman Traffic Signs.	\$1,396.05

Moved by Spaulding, seconded by Heise, to accept the quotation submitted by Dornbos Signs for furnishing various street signs. Motion carried unanimously.

QUOTATIONS

TRANSPORT AND STOCKPILE OF 29A COARSE AGGREGATE

The following two quotes were received to transport and stockpile 29A Coarse Aggregate at two locations in Alpena County for use during sealcoating operations:

Location	Quantity	Elmer's Crane & Dozer		Everett Goodrich	
		Unit	Total	Unit	Total
Male's Store @ Bolton Rd. & Long Rapids Rd.	300	\$2.40	\$720.00	\$2.50	\$ 750.00
Hubbard Lake Rd. @ Nicholson Hill Rd.	550	\$3.20	\$1,760.00	\$3.00	\$1,650.00
			\$2,480.00		\$2,400.00

Moved by Spaulding, seconded by Heise, to accept the quotation of \$2400.00 submitted by Everett Goodrich, Inc. to transport and stockpile 29A Coarse Aggregate. Motion carried unanimously.

**NORTHERN MICHIGAN ASSOCIATION OF ROAD COMMISSIONS VOTER
AUTHORIZATION**

Moved by Spaulding, seconded by Heise, to name Larry Orcutt as Voting Delegate and Fred Sterns as Alternate Delegate at the Northern Michigan Association of Road Commissions Annual Meeting on September 15, 2017. Motion carried unanimously.

2017 CRASIF BOARD OF TRUSTEE CANDIDATES

Moved by Spaulding, seconded by Heise, to vote for the following candidates for the CRASIF Board of Trustees:

- o Jesse Campbell, Managing Director, Alcona CRC
- o Doug Robidoux, Commissioner, Mason CRC
- o Jerry Smigelski, Managing Director, Presque Isle CRC
- o Tom Doty, Commissioner, Mackinac CRC

Motion carried unanimously.

ROAD COMMISSION BOUNDARY SURVEY PROPOSAL

In the 2017 budget, fencing was budgeting for installation along the Road Commission property and a survey is recommended.

Moved by Spaulding, seconded by Heise, to approve the proposal submitted by R.S. Scott of Alpena for a total fee for services for \$2,050.00 for the property boundary survey. Motion carried unanimously.

NEXT MEETING DATE

The next regular meeting of the County of Alpena Road Commissioners will be held on Tuesday, August 15, 2017 at 3:00 p.m.

BOARD RECESS

The Vice-Chairman adjourned the meeting at 3:35 p.m. for recess to address the media.

BOARD RECONVENED

The Vice-Chairman reconvened the meeting at 3:45 p.m.

ROLL CALL

Present: Commissioners Tom Heise and Tom Spaulding.
Absent: Commissioner Fred Sterns.

Staff present: Larry Orcutt, Managing Director; Julia Patterson, Finance Director/Board Secretary; Curt Gonyea, Superintendent; and James Mazrum, Road Commission Attorney.

CLOSED SESSION

Moved by Spaulding, seconded by Heise, to go into closed session at 3:45 p.m. for the purpose of discussing future union contract negotiations. Motion carried unanimously.

OPEN SESSION

Moved by Spaulding, seconded by Heise, to return to open session at 4:40 p.m. Motion carried unanimously.

ROLL CALL

Present: Commissioners Tom Heise and Tom Spaulding.
Absent: Commissioner Fred Sterns.

Staff present: Larry Orcutt, Managing Director; Julia Patterson, Finance Director/Board Secretary; Curt Gonyea, Superintendent; and James Mazrum, Road Commission Attorney.

ADJOURNMENT

There being no further business to come before the Board, the Vice-Chairman declared the meeting adjourned at 4:45 p.m.

Thomas J. Heise
Vice-Chairman

Julia G. Patterson,
Secretary