

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY ROAD COMMISSION**

July 12, 2016

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Darrel A. Spragg, at 3:00 p.m.

ROLL CALL

Present: Commissioners Tom Heise, Darrel Spragg, and Fred Sterns
Absent: None

Staff present: Larry Orcutt, Managing Director; Curt Gonyea, Superintendent; Julia Patterson, Finance Director/Board Secretary; Jim Mazrum, Road Commission Attorney.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

Moved by Sterns, seconded by Heise, to adopt the agenda as presented. Motion carried unanimously.

MINUTES

Moved by Sterns, seconded by Heise, to approve the minutes of the regular meeting of June 14, 2016. Motion carried unanimously.

COMMUNICATIONS

- A. Straits Area Council, dated July 11, 2016, announcing the next regular meeting of the Straits Area Council to be held Tuesday, August 2, 2016, in Mackinaw City.
- B. Northern Michigan Association of Road Commissions and Association of Southern Michigan County Road Agencies, announcement of the NMARC/ASMRCA 4th Annual Joint Conference being held September 14-16, 2016, at Boyne Mountain Resort, Boyne Falls.

Moved by Sterns, seconded by Heise, that the above communications become part of the minutes. Motion carried unanimously.

CITIZENS APPEARING BEFORE THE BOARD

There were no citizens attending the meeting.

Managing Director Larry Orcutt presented a brief update on the following:

- Werth Road, US-23 to Lowell, contractor has a mid-August start date with a completion date of September 30th. It should take approximately 3 weeks to complete to replace the asphalt with concrete.
- Nicholson Hill, Wolf Creek-Bushey Road, project is complete with the exception of the guardrail endings. Completion date is August 1st.
- Bagley Street ultra-thin overlay project is ready to bid with a July 25th bid opening date. Wedging will be done on the bridge approaches and the culvert crossings to put a thin wedge to help eliminate some of the distortions on the road.
- Preparing to dispose of old equipment that has been replaced. All larger budgeted equipment has been purchased for the year. Planning on using an online bidding agency to sell the used equipment.
- Preparing quotes for annual sign purchase to replace street name signs in conjunction with the agreement with the County of Alpena in which they provide up to \$2,000 per year. Still in the process of converting to the new 6" name signs.
- Notices have been sent to townships to inform them of the unused road commission matching funds that available for them to utilize since one township is not using their entire road commission match.
- There was \$20,000 that was budgeted for crack sealing on primary roads, and after checking out the roads earlier this year, they appear to be in good condition. It is the plan to not do any crack sealing this year and apply those budgeted funds to other areas. A larger segment of crack sealing could be done next year. Also, a second application of brine may need to be applied to the primary roads due to the dry season.
- CRA has provided some estimates of additional revenue from the recent funding proposals that were passed in December of 2015. It could be approximately a 10% increase in MTF funds from last year or \$300,000.

COUNTY ROAD REPORT

The Superintendent presented the County Road Report for the period June 6, 2016, through July 3, 2016.

Moved by Sterns, seconded by Heise, that all reports become a part of the minutes. Motion carried unanimously.

COMMISSIONERS' COMMENTS

There were no Commissioners' comments.

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JUNE 2016 BILLS

Moved by Sterns, seconded by Heise, to approve the June 2016 bills in the amount of \$587,087.56. Motion carried unanimously.

PURCHASES

Moved by Sterns, seconded by Heise, to approve the following purchases:

10B. PURCHASES

Item	PO/Inv	Date	Description	Amount
1	S50309	07/11/16	Alpena Diesel Service, flywheel housing and seal kit for Truck #091.	\$647.60
2	21792	06/29/16	Alpena Oil Co., 2,000 gallons nolead gas@ \$1.7090/gal.	\$3,418.00
3	6887	06/13/16	Artic Elevator, Shop elevator 5 year Rated Load Test	\$950.00
4	28069092	06/08/16	Belle Tire, five 12R22.5 tires for inventory.	\$1,001.00
5	21793	06/30/16	Cadillac Culvert, Inc. miscellaneous culverts for MDOT projects and specific replacements.	\$4,564.30
6	DLF6312	06/21/16	CDW-G, Laptop for Engineering Department.	\$1,028.46
7	21791	06/15/16	Crystal Flash, 12,000 gallons diesel fuel@ \$1.77695/gal.	\$21,323.40
8	33861	06/29/16	Don's Tractor & Equipment Sales, new water pump for Tractor #314.	\$524.01
9	210116	06/23/16	Jensen Bridge and Supply Co., guardrail for primary roads.	\$1,508.63
10	10566	06/21/16	Kessler Equipment Co., annual shop hoist inspections.	\$1,304.00
11	1576	06/30/16	Meridian Contracting Services, removing and replacing office/lobby sliding window.	\$4,301.00
12	144356	5/23/16	Michigan Paving & Materials, 3423.6 gallons AE-90 @\$1.99/gallon.	\$6,829.40
13	201628140	07/06/16	Suez Water Environmental Services, Inc., for 7 hours of labor and camera for storm sewer on Werth Road.	\$1,274.00
14	D14919	06/20/16	Truck & Trailer Specialties, 195 carbide bits for scarfier blades #111, #117A, and #119.	\$1,246.05
15	D14871	06/15/16	Truck & Trailer Specialties, Installation of new sweepster on Truck #82.	\$8,764.62
16	D15170	07/08/16	Truck & Trailer Specialties, belt for cross conveyor #307.	\$521.15
17	E956	07/05/16	Zaremba Equipment Inc., exhaust filter for emissions for Truck #91.	\$3,009.98
			TOTAL PURCHASES	\$62,215.60

Motion carried unanimously.

CONTRACT PAYMENTS

Moved by Sterns, seconded by Heise, to approve the following contract payments:

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10C. CONTRACT PAYMENTS

Item	PO/Inv	Date	Description	Amount
1	1525	06/14/16	Huron Engineering and Surveying, engineering services.	\$2,550.00
2	1531	07/06/16	Huron Engineering and Surveying, construction engineering services for Werth Road .	\$757.50
3	591-478457	06/15/16	Michigan Dept. of Transportation, Local progress billing	

			No. 1 for Nicholson Hill Road and Spruce Road guardrail upgrades.	\$22,612.27
4	591-478456	06/15/16	Michigan Dept. of Transportation, Local progress billing	
			No. 1 for Nicholson Hill Rd: Bushey Rd. to Wolf Creek paving.	\$113,690.82
			TOTAL CONTRACT PAYMENTS	\$139,610.59

Motion carried unanimously.

GRAVEL PLACEMENT

A discussion continued regarding eliminating gravel being removed from the shoulders and gravel roads during winter snow removal operations. Possible options to address the issue will continue to be explored.

ROAD AGREEMENTS

Moved by Sterns, seconded by Heise, to approve the following Road Agreement:

	<u>Township Match</u>	<u>ACRC Match</u>	<u>Total Estimate</u>
<u>MAPLE RIDGE TOWNSHIP:</u>			
Lake Winyah Road North end then South 1200 lft.	\$3,136	\$1,568	\$ 4,704
<u>TOTAL MAPLE RIDGE TOWNSHIP:</u>	<u>\$3,136</u>	<u>\$ 1,568</u>	<u>\$ 4,704</u>

Motion carried unanimously.

BAGLEY STREET BRIDGE UNDERWATER INSPECTION PROPOSAL

Moved by Sterns, seconded by Heise, to authorize Larry Orcutt to sign the contract submitted by Ayres Associates to perform the Bagley Street Bridge underwater inspection at a cost of \$3,500. Motion carried unanimously.

LEAVE OF ABSENCE REQUEST

Moved by Sterns, seconded by Heise, to approve a leave of absence due to medical reasons to Calvin Domke starting July 21, 2016 as stated in the letter submitted by Genny Domke. Motion carried unanimously.

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NEXT MEETING DATE

Moved by Sterns, seconded by Heise, to cancel the regularly scheduled meeting of Tuesday, July 19, 2016. Motion carried unanimously.

The next regularly scheduled meeting of the Board will be 3:00 p.m., Tuesday, August 2, 2016.

ADJOURNMENT

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 4:15 p.m.

Darrel A. Spragg
Chairman

Julia Patterson,
Board Secretary