

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY ROAD COMMISSION**

May 1, 2018

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Fred Sterns, at 3:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present: Commissioners Sterns, Heise, and Spaulding.
Absent: None.

Staff present: Larry Orcutt, Managing Director; Curt Gonyea, Superintendent; Julia Patterson, Finance Director/Board Secretary; Jim Florip, Road Commission Attorney.

Others present: Ron McDonald, County Commissioner; Nathan Skibbe, Alpena Township Supervisor.

AGENDA

Moved by Spaulding, seconded by Heise, to adopt the agenda as presented. Motion carried unanimously.

MINUTES

Moved by Spaulding, seconded by Heise, to approve the minutes of the regular meeting of April 3, 2018 Motion carried unanimously.

COMMUNICATIONS

- A. Gayle Cummings, Administrator of Michigan County Road Self-Insurance Pool, a letter dated April 1, 2018 regarding changes to their program.
- B. Burton K. Francisco, 911 Director of the Alpena County Central Dispatch, a letter dated April 18, 2018 commending the Alpena County Road Commission team of dedicated drivers for their dedication during the last winter storm.
- C. Nancy McCrandall, 1086 Pohl Road, a letter dated April 10, 2018, objecting to the crush and gravel of Pohl Road.
- D. Virginia Tadajewski, 902 Cowper Street, a letter dated April 10, 2018 objecting to the crush and gravel of Pohl Road.

CITIZENS APPEARING BEFORE THE BOARD

The following residents appeared before the Board of Commissioners:

Rick Miller, 9790 Clewley Road, appeared before the Board to inquire about the ditching project that the Road Commission is partnering with in the summer of 2018 with Ossineke Township.

Curt Gonyea, Road Commission Superintendent, responded that the project will involve ditching, taking out berm, lowering culverts, grading, and upsizing the culverts.

Virginia Tadajewski, 902 Cowper Street, appeared before the Board to object to the pulverizing of Pohl Road. Ms. Tadajewski

stated the whole road should not be turned back to gravel just the pot holed area.

Joseph and Diane DeRosia, 1114 Pohl Road, attended the meeting to express their concern regarding the poor condition of Pohl Road. Pohl Road is in dire need of repair and maintenance. They have paid property taxes for over forty years on their property and the road should be in better condition than it currently is.

Managing Director Larry Orcutt addressed the residents' concerns regarding the maintenance of these roads in Alpena Township that were proposed to being turned back to gravel. Mr. Orcutt explained that a sealcoat will typically last seven years. Road Commissions do not receive any property tax money that the residents pay each year. By law, Road Commissions cannot pay for more than 50% of repair or resurfacing of local roads. The remaining 50% must come from contributions from a private source, the Township or a Special Assessment.

Commissioner Sterns responded to the residents of Pohl Road that there is a process to follow for a Special Assessment. Mr. Sterns informed the residents that the first step is to meet with Managing Director Larry Orcutt and get the petition and the instructions. The petition must be signed by the majority of the property owners. The cost of the Special Assessment will include any engineering that will have to be performed. The Township would be responsible for 25%, the Alpena County Road Commission would also be responsible for 25%, and the residents would be responsible for the remaining 50%. There may be an option for an installment process for the Special Assessment payments.

MANAGING DIRECTOR REPORT

Managing Director Larry Orcutt presented a brief update on the following:

- Indian Reserve Road, South of Werth Road, bids were opened on April 6th. J & N Construction, LLC of Gaylord, Michigan was low bidder at \$587,395. Contractor would like to start the project as soon as weight restrictions are off.
- Bloom Road reconstruction, end of pavement to East of Samp, bid opening was April 26, 2018 and bids will be considered later in the meeting.
- Continuing to get quotes for upgrading the fence for backyard security.
- Bagley Bridge Grant application was submitted as well as the Category F Economic Funds application for Werth Road between Lowell Road and Piper Road.
- Crack Sealing bids were opened and received; anticipating to start next month.
- The mid-April winter storm cost the Road Commission approximately \$175,000 for the five days that were tracked.
- Hired two full-time truck drivers and three summer students.

COUNTY ROAD REPORT

The Superintendent presented the County Road Report for the period March 26, 2018, through April 22, 2018.

MARCH FINANCIAL REPORT

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended March 31, 2018.

Moved by Spaulding, seconded by Heise, that all reports become a part of the minutes. Motion carried unanimously.

AUDIT REPORT

Susan Sanford CPA, appeared before the Board to present a brief summary of the Annual Financial Report for the year ended December 31, 2017. Ms. Sanford noted there were no significant issues during the audit and that the Alpena County Road Commission is in sound financial condition.

Moved by Spaulding, seconded by Heise, to approve the financial audit pending approval upon review by the Managing Director and the Finance Director. Motion carried unanimously.

COMMISSIONERS COMMENTS

Commissioner Sterns congratulated the Road Commission crew on the job well done during the last snow storm in mid-April.

PURCHASES

Moved by Spaulding, seconded by Heise, to approve the following purchases in the amount of \$181,064.07:

Item	PO/Inv	Date	Description	Amount
1	18-101	3/26/2018	A-1 Tree Service, tree removal for MDOT TWA project on M -65.	\$9,650.00
2	S56722	4/11/2018	Alpena Diesel Service Inc., turbo for Truck #092.	\$5,940.08
3	56800	4/26/2018	Alpena Diesel Service Inc., Actuator for Truck #092 .	\$1,281.09
4	56883	4/26/2018	Alpena Diesel Service Inc., brake shoe kit for Truck #085.	\$1,079.90
5	300048	3/31/2018	Alpena News, truck driver advertisement and pavement markings bid advertisement.	\$977.44
6	21859	4/10/2018	Alpena Oil Company, 12,001 gallons diesel fuel @ \$2.149/gallon.	\$25,790.15
7	21862	4/12/2018	Alpena Oil Company, 2,799 gallons nolead gas @ \$2.069/gallon.	\$5,791.13
8	624366	3/29/2018	Besser Company, steel to rebuild underbody scraper #148.	\$540.00
9	59548	4/16/2018	Cogitate Inc., Quarterly Software Support	\$1,481.38
10	105087	2/14/2018	Grand Traverse Diesel Service, Inc., ECA kit with harness for Truck #099.	\$1,342.06
11	SD8556216	4/6/2018	Michigan CAT, service call and labor to remove and clean sensor on Grader #114.	\$619.16
12	050118	5/1/2018	Municipal Employees' Retirement System (MERS) employer voluntary contribution.	\$100,000.00
13	21864	4/26/2018	Scotland Oil Co., 10,001 gallons diesel fuel @ \$2.2852/gallon.	\$22,854.29
14	496954	4/13/2018	Team Elmer's, 96.69 tons 23A gravel @ \$5.22/ton for county roads.	\$504.72
15	497378	4/25/2018	Team Elmer's, 178.10 tons 23A gravel @ \$5.22/ton for county roads.	\$929.67
16	464854	3/28/2018	Wonderland Tire Company, two (2) 12R22.5 tires @ \$391.50/tire.	\$783.00
17	1690	4/23/2018	Wozniak Excavating, Inc., Snow removal on Local County Roads.	\$1,500.00
18	3-1204640	4/25/2018	Valley Truck Parts, parts to rebuild rear end differential on Truck #092.	\$726.81
19	113095	4/25/2018	Zarembo Equipment Inc., Four (4) battery box covers @ \$182.27/box For Trucks #084, #085, #088, and #089.	\$729.08
TOTAL PURCHASES				\$181,064.07

Motion carried unanimously.

CONTRACT PAYMENTS

Moved by Spaulding, seconded by Heise, to approve the following contract payments in the amount of \$3,005.50:

Item	PO/Inv	Date	Description	Amount
1	2423	4/3/18	Huron Engineering and Surveying, Inc., for additional design engineering service rendered on Bloom Road.	\$585.00
2	4-10692	3/31/18	R.S. Scott Associates, Inc., survey and design services for LBP Bridge replacement for Werth Road over Mud Creek Bridge.	\$1,324.50
3	4-10720	3/31/18	R.S. Scott Associates, Inc., engineering design services for the Replacement of Ossineke Road Bridge.	\$1,096.00
TOTAL CONTRACT PAYMENTS				\$3,005.50

Motion carried unanimously.

APRIL BILLS

Moved by Spaulding, seconded by Heise, to approve April bills in the amount of \$392,632.96. Motion carried unanimously.

BIDS

BLOOM ROAD

The following three bids were received April 26, 2018, for the reconstruction of Bloom Road:

J&N Construction	\$737,559.71
MacArthur Construction	\$716,908.75
Team Elmer's	\$682,594.89

Moved by Spaulding, seconded by Heise, to award the bid for the Bloom Road reconstruction project to the low bidder, Team Elmer's of Hillman, Michigan. Motion carried unanimously.

AGGREGATE PRODUCTION

The following bids were received and opened on April 30, 2018, for the production of 22A Modified Aggregate:

35,000 Tons @ Rayburn Pit:

	<u>Unit Price</u>	<u>Total Price</u>
Alpena Aggregate	\$1.97	\$ 68,950
Reith-Riley Construction	\$3.91	\$136,850
Team Elmer's	\$3.20	\$112,000

25,000 tons @ Flanders Pit:

Alpena Aggregate	\$2.92	\$ 73,000
Reith-Riley Construction	\$3.91	\$ 97,750
Team Elmer's	\$3.36	\$ 84,000

25,000 tons @ Weiss Pit:

Alpena Aggregate	\$2.29	\$ 57,250
Reith-Riley Construction	\$3.91	\$ 97,750
Team Elmer's	\$3.36	\$ 84,000

Moved by Spaulding, seconded by Heise, to award the bid for the gravel production to low bidder, Alpena Aggregate of Alpena, Michigan. Motion carried unanimously.

JOHN DEERE LOADER REPAIR QUOTE

Moved by Spaulding, seconded by Heise to approve the quote received from AIS for an estimate of \$21,966.14 for repair of

ACRC #125 2016 John Deere Loader pending investigation and negotiate final outcome of warranty coverage. Motion carried unanimously.

ROAD PULVERIZING

At the last Board meeting, residents from Elden Drive, Pohl Road, Meyers Road, and Burks Manor in Alpena Township appeared before the Board to express their concern for their residential roads being turned back to gravel.

Managing Director Larry Orcutt discussed the following options:

- a. Adding gravel and pulverize as planned.
- b. Postpone graveling and crushing if the petition process results in a Special Assessment.
- c. Leave in current condition
- d. Treat segments of gravel roads with dust control.
- e. Sealcoating over existing pavement is not cost effective option.

Mr. Orcutt recommends that the Road Commission Board wait for a follow up decision at the June meeting.

DUST CONTROL ROAD AGREEMENTS

Moved by Spaulding, seconded by Heise, to approve the following Road Agreements for Dust Control.

GREEN TOWNSHIP	Township	ACRC	Total
2018 Local Road Dust Control Program	<u>Match</u>	<u>Match</u>	<u>Estimate</u>
35% Solution/Brine	\$13,300.00	\$0.00	\$13,300.00
LONG RAPIDS TOWNSHIP			
2018 Local Road Dust Control Program			
35% Solution/Brine	\$27,000.00	\$0.00	\$27,000.00
WILSON TOWNSHIP			
2018 Local Road Dust Control Program			
35% Solution/Brine	\$32,900.00	\$0.00	\$32,900.00

Motion carried unanimously.

ROAD AGREEMENTS

Moved by Spaulding, seconded by Heise, to approve the following Road Agreements:

	Township <u>Match</u>	ACRC <u>Match</u>	Total <u>Estimate</u>	
<u>LONG RAPIDS TOWNSHIP:</u>				
Gravel Surfacing:				
Bean Creek Road	2400' N. of Atkinson Road Then North 6500'	\$12,922	\$12,922	\$25,844
Stage Coach/Riverview	Bean Creek Rd. then East 2500' With turnaround	\$ 4,970	\$ 4,970	\$ 9,940
Greenwoods Road	Leer Road then East 3850'	\$ 7,654	\$ 7,654	\$15,308
Reynolds Road	Keating Road then East 2700'	\$ 8,976	\$ 1,620	\$10,596

TOTAL LONG RAPIDS TOWNSHIP:		<u>\$34,522</u>	<u>\$27,166</u>	<u>\$61,688</u>
<u>OSSINEKE TOWNSHIP:</u>				
Gravel Surfacing:				
Elevere Road	Beaver Lake Road Then South 2700'	\$ 4,920	\$ 4,920	\$ 9,840
MacDonald Road	M-65 then East 2850'	\$ 4,639	\$ 4,639	\$ 9,278
Kissau Road	South end then North 1700'	\$ 3,380	\$ 3,380	\$ 6,760
Andor Road	East end then West 1800'	\$ 3,578	\$ 3,578	\$ 7,156
Goodrich Road	Kanner Rd then South 2600'	\$ 5,857	\$ 4,481	\$10,338
Ditching:				
Clewley Road	South end then North 1300' (East side)	\$14,600	\$14,600	\$29,200
TOTAL OSSINEKE TOWNSHIP:		<u>\$36,974</u>	<u>\$35,598</u>	<u>\$ 72,572</u>
<u>SANBORN TOWNSHIP:</u>				
Gravel Surfacing:				
Sampson Road	Nicholson Hill Rd. then South 2000'	\$ 3,976	\$ 3,976	\$ 7,952
Wilds Road	Brousseau Road then East 3900'	\$ 7,753	\$ 7,753	\$ 15,506
Tolan Road	Scott Road then North 4400'	\$ 8,018	\$ 8,018	\$16,036
Scott Road	Spruce Road then East to Carriveau Road 5300'	\$10,536	\$10,536	\$21,072
Brousseau Road	Sampson Rd then East 5500'	\$ 9,028	\$11,018	\$20,046
Sealcoat & Fog Seal:				
Nicholson Hill Road	US-23 to Blanchard	\$ 2,645	\$ 2,645	\$ 5,290
TOTAL SANBORN TOWNSHIP:		<u>\$41,956</u>	<u>\$43,946</u>	<u>\$ 85,902</u>
<u>WELLINGTON TOWNSHIP:</u>				
Gravel Surfacing:				
Hodgins Road	1500 S. Long Rapids Road Then South 3900'	\$ 6,522	\$ 6,522	\$ 13,044
Goebel Road	At County line then East 1000'.	\$ 2,003	\$ 2,011	\$ 4,014
Truax Road	Doran Road then South 2800'	\$ 5,619	\$ 5,619	\$ 11,238
TOTAL WELLINGTON TOWNSHIP:		<u>\$14,144</u>	<u>\$14,152</u>	<u>\$28,296</u>

Motion carried unanimously.

ASBESTOS TESTING SERVICES

Due to Federal Standards for demolition of a bridge, pre-demolition survey and testing must be performed to determine if asbestos is present in the structure.

Moved by Spaulding, seconded by Heise, to accept the proposal from Environmental & Asbestos Services, Inc. of Alpena to perform the required services on Ossineke Road Bridge at a cost

of \$1,000 and at Werth Road Bridge at a cost of \$1,200. Motion carried unanimously.

NEXT MEETING DATE

The next regular meeting of the Board of Road Commissioners of Alpena will be Tuesday, June 5, 2018 at 3:00 p.m. in the lower level of the Road Commission building.

ADJOURNMENT

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 4:35 p.m.

Fred Sterns,
Chairman

Julia G. Patterson,
Board Secretary